

As Amended by House Committee

Session of 2023

House Resolution No. 6004

By Representatives Hawkins, Croft and V. Miller

1-9

1 A RESOLUTION adopting the permanent rules of the House of Representatives for the
2 2023-2024 biennium.

3
4 *Be it resolved by the House of Representatives of the State of Kansas:*
5 The following rules shall be the permanent rules of the House of
6 Representatives for the 2023-2024 biennium.

7 RULES OF THE HOUSE OF REPRESENTATIVES
8 2023-2024

9 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

10 **Rule 101. Time of Meeting.** The hour of meeting on the first day of
11 each regular session shall be at 2:00 p.m., and on other days, shall be the
12 hour set at adjournment on the previous legislative day except that if no
13 hour of meeting is set at adjournment on the previous legislative day, the
14 hour of meeting shall be 11:00 a.m. No hour of meeting on any day of the
15 session shall be set prior to 8:00 a.m., and no meeting on any day of the
16 session may continue after 12 midnight, except when a question is under
17 consideration, the meeting may continue until the question is disposed.
18 No meeting may take place between the hours of 12 midnight and 8:00
19 a.m. on any day of the session.

20 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair
21 each day, at the hour to which the House has adjourned. The Speaker
22 shall call the House to order and proceed to business in accordance with
23 the Rules of the House.

24 **Rule 103. First Business.** The first business each legislative day shall
25 be the taking of the roll, the taking of roll shall be followed by prayer and
26 the prayer shall be followed by the recitation of the pledge of allegiance
27 to the flag of the United States of America led by a member designated
28 by the Speaker.

29 **Rule 104. Order of Business.** (a) The regular order of business each
30 legislative day, except on days and at times set apart for the consideration
31 of special orders and except as provided by the joint rules of the House
32 and Senate, shall be as follows:

- 33 (1) Introduction and reference of bills and concurrent resolutions.
34 (2) Reports of select committees.
35 (3) Receipt of messages from the Governor.
36 (4) Communications from state officers.
37 (5) Messages from the Senate.

1 (6) Introduction and notice of original motions and house resolutions.

2 (7) Consideration of motions and house resolutions offered on a
3 previous day.

4 (8) The unfinished business before the House at the time of
5 adjournment on the previous day.

6 (9) Consent calendar.

7 (10) Final Action on bills and concurrent resolutions.

8 (11) Bills under consideration to concur and nonconcur.

9 (12) General Orders.

10 (13) Reports of standing committees.

11 (b) The presentation of petitions shall be a special order of business on
12 Friday of each week immediately preceding the regular order of business.

13 **Rule 105. Members Excused from Attendance.** Members may be
14 excused from attendance on any legislative day by the Speaker for the
15 following reasons and such reasons shall be shown in the Journal: (1)
16 Verified illness; (2) legislative business; and (3) excused absence by the
17 Speaker.

18 **Rule 106. Introduction of Guests.** Except when permission has been
19 given by the Speaker before taking the chair, no guests in the gallery shall
20 be introduced to the House.

21 **Rule 107. Session Proforma.** (a) The House of Representatives may
22 meet from time to time for the sole purpose of processing routine
23 business of the House of Representatives. These sessions shall be known
24 as Session Proforma.

25 (b) Time of Meeting. Session Proforma shall be announced at least
26 one legislative day in advance with the hour for meeting Proforma set on
27 the previous legislative day.

28 (c) Order of Business. The only orders of business that may be
29 considered during Session Proforma are:

30 (1) Introduction and reference of bills and concurrent resolutions.

31 (2) Receipts of messages from the Governor.

32 (3) Communications from State Officers.

33 (4) Messages from the Senate.

34 (5) Reports of Standing Committees.

35 (6) Presentation of Petitions.

36 (d) Motions. No motion shall be in order other than the motion to
37 adjourn.

38 (e) Objections. Any objection by any member shall require the Session
39 Proforma to adjourn to the next day, Saturday and Sunday excluded, at
40 11:00 a.m.

41 (f) Quorum and Roll. There shall be no requirement for a quorum or
42 taking of the roll. No demand for a roll call for a quorum shall be in
43 order.

1 (g) Effect on Certain Rules. If a legislative day referred to in Rule
2 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which
3 is also the day on which a Session Proforma is held, the term "legislative
4 day" as used in such rule means the next legislative day subsequent to the
5 legislative day on which the Session Proforma is held.

6 **Rule 108. Rulings on Germaneness, Division of Amendments,**
7 **Points of Order and Procedural Motions.** Any member, upon
8 recognition by the presiding officer, may request a ruling upon the
9 germaneness of any amendment to a bill or resolution, the division of an
10 amendment to a bill or resolution, a point of order or a procedural motion.
11 Any such ruling shall be made by the chairperson of the House
12 Committee on Rules and Journal, or in the absence of the chairperson the
13 vice chairperson of the Committee. At the time of making such ruling, the
14 chairperson, or vice chairperson, shall state the reasons or basis for such
15 ruling. Appeals from rulings of the chairperson, or vice chairperson, may
16 be taken upon the motion of any member. Such appeals shall be in order
17 at the time of the making of the ruling and shall take precedence over any
18 question pending at the time the chairperson, or vice chairperson, makes
19 such ruling.

20 Appeals from rulings on questions of germaneness of an amendment
21 shall be debatable only by the member making the motion to amend
22 which is the subject of the ruling, the member carrying the measure
23 sought to be amended, the Majority Leader or a member designated by
24 the Majority Leader and the Minority Leader or a member designated by
25 the Minority Leader. Appeals from rulings on requests for division of an
26 amendment shall be debatable only by the member requesting division of
27 the motion to amend, the member making the motion to amend which is
28 the subject of the ruling, the member carrying the measure sought to be
29 amended, the Majority Leader or a member designated by the Majority
30 Leader and the Minority Leader or a member designated by the Minority
31 Leader. Appeals from rulings on a point of order or procedural motion
32 shall be debatable only by the member raising the point of order or
33 making the procedural motion which is the subject of the ruling, the
34 member appealing the ruling, the Majority Leader or a member
35 designated by the Majority Leader and the Minority Leader or a member
36 designated by the Minority Leader. Each member may speak no more
37 than two minutes. Debate shall be limited to the question of the ruling of
38 the chairperson, or vice chairperson, and, in the case of division of an
39 amendment, shall be limited as provided in Rule 2105.

40 At the conclusion of debate the presiding officer shall inquire: "Shall
41 the chairperson's (or vice chairperson's) ruling be sustained?"

42 ARTICLE 3. QUORUM

43 **Rule 301. Quorum, What Constitutes.** A majority of all members

1 then elected (or appointed) and qualified shall constitute a quorum. In the
2 absence of a quorum no business shall be transacted by the House, except
3 as provided in Rule 107, 302 and 303 or to recess or adjourn.

4 **Rule 302. Absence of Quorum.** In the absence of a quorum during
5 any session of the House, the members present may do what is necessary
6 to attain a quorum. In the absence of a quorum while in the committee of
7 the whole, the committee shall rise and report. Reprimand, censure or
8 expulsion may be imposed as provided by Article 49 when there is found
9 to be no sufficient excuse for absence of a member.

10 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken
11 to determine the existence of a quorum on demand of any member. The
12 result of each roll call to ascertain a quorum shall be recorded in the
13 Journal by statement of the total number present, naming only the
14 absentees.

15 ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

16 **Rule 501. Admission to Floor.** (a) During daily sessions, from the
17 time of convening until adjournment to the following legislative day, only
18 the following classes of persons shall be admitted to the floor of the
19 House, the cloakrooms to the east of the house chamber and the hallway
20 at the west of the house chamber: (1) Members of the Legislature; (2)
21 officers and employees of the legislative branch who are properly
22 identified; (3) persons having permits from the Speaker; (4) infants or
23 children who are being breastfed by their mother who is a member of
24 legislature.

25 (b) No person who is an officer or employee of the executive or
26 judicial branch of Kansas government or an employee of the federal
27 government shall be admitted to the area of the chamber on which
28 legislators' desks are located during the time the House of
29 Representatives is in session, except as provided by resolution, nor shall
30 any such person be on the floor of the House chamber during a call of the
31 House. No person, other than a member, shall lean on the railings on the
32 floor of the House chamber next to the area of the chamber on which
33 legislators' desks are located during any time the House is on final action.

34 (c) No person registered with the Secretary of State as a lobbyist shall
35 be on the floor of the House chamber 15 minutes before the time of
36 convening the daily session until 15 minutes after adjournment to the
37 following legislative day.

38 (d) The sergeant at arms shall remove all persons from the floor,
39 except persons authorized under the Rules of the House or a House
40 resolution.

41 (e) The provisions of this rule shall not be construed to prevent the
42 right of access (through the west hallway) by persons going directly to or
43 returning from the offices of the Speaker and the Majority Leader.

1 **Rule 502. Food and Drink.** Members may have food or drink, or
2 both, on their desks in the House chamber only when the member is
3 present at the member's desk.

4 **Rule 503. Galleries.** (a) The Speaker may designate that one or both
5 galleries of the House and other areas of the House Chamber be utilized
6 as part of the House Chamber for the purpose of seat assignments,
7 including temporary assignments, to ensure the proper order and conduct
8 of legislative business. In such case, all rules of the House related to the
9 Chamber and floor of the House are applicable to the galleries and other
10 areas of the House Chamber. In such case, no visitors shall be allowed in
11 one or both of the galleries of the House in accordance with such
12 designation. If no such designation is made by the Speaker, the provisions
13 of subsection (b) are applicable.

14 (b) Visitors shall be allowed in one or both galleries of the House in
15 accordance with directions to the sergeant at arms from the Speaker.
16 Except for security personnel authorized by the Speaker, the use of
17 telephones and the making of telephone calls in the galleries of the House
18 are prohibited.

19 **Rule 504. Placing Material on Member's Desk.** No items or
20 material shall be placed upon the desk of any member of the House
21 unless any such item or material bears the signature and printed name of
22 the member responsible for its distribution. This Rule 504 shall not apply
23 to items or material provided by legislative staff.

24 **Rule 505. Photographic Record of Vote.** No photographic or similar
25 record shall be made of the vote of any member upon any measure upon
26 which a division of the assembly has been called.

27 **Rule 506. Wireless Electronic Telecommunications Devices.** Except
28 for security personnel authorized by the Speaker, the use of wireless
29 electronic telecommunications devices emitting an audible sound or tone
30 to announce or initiate communications in the House chamber is
31 prohibited during any time the House is in session.

32 **Rule 507. Computer Usage.** Computers may be used on the floor of
33 the House chamber only for legislative or personal business during any
34 time the House is in session.

35 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

36 **Rule 701. Introduction of House Bills and Resolutions.** Every
37 House bill or resolution intended to be introduced shall be delivered to
38 the chief clerk. The delivery shall be by a legislator who is a sponsor of
39 the legislation or by a legislator who is the chairperson or vice
40 chairperson of a legislative committee that has authorized the
41 introduction, or by a legislative staff person or another member of the
42 House authorized by such legislator. Such bill or resolution shall contain
43 the name of the legislator or the committee that is the sponsor of the

1 legislation and the name of the person, state or local agency, organization
2 or entity, if any, that requested the bill for introduction by the legislator or
3 committee. In lieu of introduction as provided by this rule, introduction
4 may be as provided by law for prefiled bills and resolutions.

5 **Rule 702. Introduction of Senate Bills and Concurrent**
6 **Resolutions.** Senate bills and concurrent resolutions sent to the House
7 shall be introduced upon reading of the message received by the chief
8 clerk.

9 **Rule 703. Reading of Bills and Resolutions for Introduction.** For
10 the purpose of introduction, the chief clerk shall read bills and resolutions
11 by title, except citations of statutes. The Speaker may require any House
12 resolution to be read in full. The name of the sponsor shall be read if there
13 is only one sponsor. If there are two sponsors, both names shall be read. If
14 there are more than two sponsors, the name of the first sponsor shall be
15 read, followed by the words "and others."

16 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**
17 **Following Introduction.** Following introduction, all Senate bills and
18 Senate concurrent resolutions when in the House shall follow the same
19 procedure as House bills and House concurrent resolutions.

20 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

21 **Rule 901. Reference, Generally.** (a) On the day of introduction or the
22 following legislative day, the Speaker shall refer each bill to:

- 23 (1) A standing committee,
- 24 (2) a select committee,
- 25 (3) the committee of the whole House,
- 26 (4) two or more standing committees separately, or
- 27 (5) two or more standing committees jointly.

28 (b) On the day of introduction or the following legislative day, the
29 Speaker shall refer each concurrent resolution:

30 (1) In any way that a bill may be referred under subsection (a), if the
31 concurrent resolution is a proposition to amend the Constitution of
32 Kansas, to call a constitutional convention to amend or revise the
33 Constitution of Kansas, to ratify an amendment to the Constitution of the
34 United States, to apply for a United States constitutional convention, or to
35 amend the joint rules of the House and Senate;

36 (2) if the concurrent resolution is not one of those specified in subpart
37 (1) of this subsection (b), it may be referred in any way that a bill may be
38 referred under subsection (a), or the Speaker may authorize consideration
39 thereof on the day of introduction under the order of business
40 introduction and reference of bills and concurrent resolutions.

41 (c) On the day of introduction, the Speaker may refer any House
42 resolution (1) in any way that a bill may be referred under subsection (a)
43 or (2) make no reference, except the Speaker shall make any reference

1 required by the Rules of the House.

2 (d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and
 3 amendments thereto, for the regular session of the legislature held in
 4 even-numbered years may be referred by the Speaker to the appropriate
 5 committee or the committee of the whole at any time subsequent to the
 6 prefiling of such bill or resolution with the chief clerk of the House.

7 **Rule 902. Appropriation Bills.** Bills containing more than one item
 8 of appropriation shall be referred to the standing committee on
 9 appropriations, except that bills introduced by the committee on
 10 appropriations may be referred to the committee of the whole House.

11 **Rule 903. Separately Referred Bills and Resolutions.** (a) When a
 12 bill or resolution has been referred separately to two or more standing
 13 committees, each committee shall consider the bill or resolution
 14 separately in the order specified by the Speaker.

15 (b) If the first committee to which a bill or resolution has been
 16 separately referred reports the bill or resolution adversely, the bill or
 17 resolution shall not be considered by the second committee, unless
 18 returned to the second committee by the committee of the whole House in
 19 accordance with Rule 1505.

20 (c) When a bill has been referred separately and the report of the first
 21 committee was not adverse, the report of the second committee shall be
 22 the report considered by the committee of the whole House.

23 **Rule 904. Jointly Referred Bills and Resolutions.** When a bill or
 24 resolution is jointly referred, it shall be considered and acted upon at a
 25 joint meeting of the two committees. The chairperson of the first
 26 committee named in the joint referral shall be the chairperson of the joint
 27 committee when considering such bill or resolution.

28 ARTICLE 11. COMMITTEES; COMPOSITION

29 **Rule 1101. Standing Committees; Names and Members.** (a) The
 30 standing committees of the House shall be the following and have the
 31 number of members indicated for each:

32	1. Agriculture <i>and Natural Resources</i>	17
33	2. Appropriations	23
34	3. Children and Seniors <i>Child Welfare and Foster Care</i>	13
35	4. Calendar and Printing	6
36	5. Commerce, Labor and Economic Development	23 17
37	6. Corrections and Juvenile Justice	13
38	7. Education	17
39	8. Elections	13
40	9. Energy, Utilities and Telecommunications	17
41	10. Federal and State Affairs	23
42	11. Financial Institutions and Rural Development <i>Pensions</i>	17
43	12. Health and Human Services	17

1	13. Insurance and Pensions	17
2	14. Interstate Cooperation	7
3	15. Judiciary	17
4	16. <i>Legislative Modernization</i>	17
5	17. Local Government	13
6	17.18. Rules and Journal	7
7	18. Redistricting	17
8	19. Taxation	23
9	20. Transportation	17
10	21. Veterans and Military	13
11	22. Water	17
12	23. <i>Welfare Reform</i>	13

13 (b) The house standing committee on commerce and economic
 14 development shall constitute the successor committee to the house
 15 standing committee on economic development and tourism, the house
 16 standing committee on tourism and the house standing committee on
 17 tourism and parks for purposes of references in statutory or other
 18 documents. The house standing committee on commerce and economic
 19 development shall constitute the successor committee to the house
 20 standing committee on commerce and labor, the house standing
 21 committee on economic development and the house standing committee
 22 on new economy for purposes of references in statutory or other
 23 documents. The house standing committee on agriculture and natural
 24 resources shall constitute the successor committee to the house standing
 25 committee on environment for purposes of references in statutory or other
 26 documents. The house standing committee on insurance and the house
 27 standing committee on financial institutions shall constitute the successor
 28 committees to the house standing committee on insurance and financial
 29 institutions for purposes of references in statutory or other documents.
 30 The house standing committee on commerce, labor and economic
 31 development shall constitute the successor committee to the house
 32 standing committee on commerce and economic development for
 33 purposes of references in statutory and other documents. The house
 34 standing committee on energy and environment and the house standing
 35 committee on utilities and telecommunications shall constitute the
 36 successor committees to the house standing committee on energy and
 37 utilities for purposes of references in statutory and other documents. The
 38 house standing committee on agriculture shall constitute the successor
 39 committee to the house standing committee on agriculture and natural
 40 resources for purposes of references in the following Kansas statutes:
 41 K.S.A. 2016 Supp. 2-3805 and 76-4,112. The house standing committee
 42 on agriculture shall constitute the successor committee to the house
 43 standing committee on energy and environment for purposes of

1 references in the following Kansas statute: K.S.A. 2016 Supp. 66-1285
2 and shall constitute the successor committee to the house standing
3 committee on utilities and communications for purposes of references in
4 statutory and other documents. The house standing committee on
5 financial institutions and pensions shall constitute the successor
6 committee to the house standing committee on financial institutions and
7 the house standing committee on pensions and benefits for purposes of
8 references in statutory or other documents. The house standing committee
9 on government, technology and security shall constitute the successor
10 committee to the house standing committee on veterans, military and
11 homeland security for purposes of references in the following Kansas
12 statutes: K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158.
13 The house standing committee on veterans and military shall constitute
14 the successor committee to the house standing committee on veterans,
15 military and homeland security for purposes of references in statutory or
16 other documents except for references in the following Kansas statutes:
17 K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house
18 standing committee on water and environment shall constitute the
19 successor committee to the house standing committee on energy and
20 environment for purposes of references in the following Kansas statutory
21 documents: 65-3407c. The house committee on general government
22 budget shall constitute the successor committee to the house standing
23 committee on government technology and security for purposes of
24 references in the following statutes: K.S.A. 74-2012 and K.S.A. 2018
25 Supp. 75-5156 and 75-5158. The house standing committee on energy,
26 utilities and telecommunications shall constitute the successor committee
27 to the house standing committee on water and environment for purposes
28 of references in statutory and other documents and in K.S.A. 65-3407c.
29 For purposes of references in statutes and other documents, the House
30 standing Committee on Insurance and Pensions shall constitute the
31 successor committee to the House standing Committee on Financial
32 Institutions and Pensions for pension matters, the House standing
33 Committee on Financial Institutions and Rural Development shall
34 constitute the successor committee to the House standing Committee on
35 Rural Revitalization for rural development matters and the House
36 standing Committee on Water shall constitute the successor committee to
37 the House standing Committee on Energy, Utilities and
38 Telecommunications for water matters. *For purposes of references in*
39 *statutes and other documents, the House standing Committee on*
40 *Agriculture and Natural Resources shall constitute the successor*
41 *committee to the House standing Committee on Agriculture. For*
42 *purposes of references in K.S.A. 46-3901 and other statutes and other*
43 *documents, the House standing Committee on Child Welfare and Foster*

1 *Care shall constitute the successor committee to the House standing*
 2 *Committee on Children and Seniors. For purposes of references in*
 3 *statutes and other documents, the House standing Committee on*
 4 *Financial Institutions and Pensions shall constitute the successor*
 5 *committee to the House standing Committee on Financial Institutions*
 6 *and Rural Development. For purposes of references in statutes and other*
 7 *documents, the House standing Committee on Insurance shall constitute*
 8 *the successor committee to the House standing committee on Insurance*
 9 *and Pensions for insurance matters and the House standing committee on*
 10 *Financial Institutions and Pensions shall constitute the successor*
 11 *committee to the House standing Committee on Insurance and Pensions*
 12 *for pension matters.*

13 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint
 14 the members of the standing committees. The Speaker may remove or
 15 replace any such committee member at any time.

16 (b) The Speaker shall appoint the chairperson and vice chairperson of
 17 each standing committee. The Speaker may remove or replace any such
 18 chairperson or vice chairperson at any time.

19 **Rule 1103. Select Committees.** The Speaker may appoint select
 20 committees and the chairpersons and vice chairpersons thereof. The
 21 Speaker may remove or replace any such chairpersons or vice
 22 chairpersons or members of such committees. Select committees shall
 23 meet on call of the chairperson or when directed by the Speaker.

24 **Rule 1104. Announce Appointments.** All committee appointments
 25 shall be announced in open session.

26 **Rule 1105. Budget Committees.** (a) There is hereby created the
 27 following budget committees of the committee on appropriations, which
 28 shall have the number of members indicated for each:

- | | | |
|----|---|------|
| 29 | 1. Agriculture and natural resources budget | 9 |
| 30 | 2. General government budget | 9 |
| 31 | 3. Higher education budget | 9 |
| 32 | 4. K-12 education budget | 13 |
| 33 | 5. Legislative budget | -8 9 |
| 34 | 6. Social services budget | 9 |
| 35 | 7. Transportation and public safety budget | 9 |

36 (b) Members of the budget committees are not required to be members
 37 of the committee on appropriations. The Speaker shall appoint the
 38 members, chairpersons and vice chairpersons of the budget committees.
 39 The Speaker may remove or replace any such chairperson, vice
 40 chairperson or member at any time.

41 (c) Budget committees shall be advisory to and make
 42 recommendations to the committee on appropriations regarding matters
 43 referred to the budget committee by the committee on appropriations. A

1 budget committee is authorized to introduce bills or resolutions within the
2 subject matter of the budget committee. Except as otherwise provided in
3 this rule, budget committees shall be deemed to be standing committees
4 under the rules of the House of Representatives. Budget committee
5 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et
6 seq., and amendments thereto.

7 ARTICLE 13. COMMITTEES; PROCEDURE

8 **Rule 1301. Committee Meetings; Time and Place.** (a) When the
9 Legislature is in session, standing committees shall meet at the times and
10 place assigned by the Speaker on the call of the chairperson.

11 (b) Also, when the Legislature is in session, a standing committee
12 shall meet upon written request of three members of the committee. Such
13 a request shall be submitted to the Speaker and the chairperson at least
14 one legislative day before the requested time of meeting. The time and
15 place of a meeting under this subsection (b) shall be set by the
16 chairperson with the approval of the Speaker.

17 **Rule 1302. Notice and Agenda for Committee Meetings.** The
18 chairperson shall provide notice of meetings and an agenda or agenda
19 information to committee members, the chief clerk and the public. The
20 chief clerk shall include in the calendar such information as is practical.

21 **Rule 1303. Duties of Committee Chairperson.** The principal duties
22 of the chairperson of a standing committee are:

23 (a) To preside over meetings of the committee and to put all questions;

24 (b) to maintain order and decide all questions of order subject to
25 appeal to the committee;

26 (c) to supervise and direct staff of the committee;

27 (d) to keep, or have the committee secretary keep, subject to the
28 approval of the committee at a subsequent meeting, minutes of meetings
29 which shall include:

30 (1) The time and place of each meeting of the committee;

31 (2) the attendance of committee members; and

32 (3) the names and city and state of residence of persons appearing
33 before the committee and whom each represents; and

34 (4) when a committee recommends amendments to a bill that strike all
35 sections in the bill subsequent to the enacting clause that contain new or
36 amendatory language and inserts sections that contain new or amendatory
37 language, a notation specifying: (A) The committee that recommended
38 the amendment or amendments; (B) the date the amendment or
39 amendments were recommended; and (C) the bill number of the source
40 bill or bills, if any, that included the inserted sections added to the
41 underlying bill pursuant to the amendment or amendments. Such
42 information contained in this subsection shall also be included in the
43 committee action index;

1 (e) to prepare and sign reports of the committee and submit them
2 promptly to the chief clerk;

3 (f) to appoint subcommittees to perform duties on an informal basis;
4 and

5 (g) to inform the Speaker of any committee activity which caused any
6 member of the committee to be absent during any recorded vote.

7 **Rule 1304. Introduction of Committee Bills and Resolutions.** (a) A
8 committee may sponsor bills and resolutions for introduction while the
9 Legislature is in session respecting any matters referred to it. Requests for
10 introduction of bills made before a committee shall be made by a
11 legislator or a person, state or local agency, organization or entity. A
12 legislator whose purpose is to request introduction of a bill on behalf of a
13 person, state or local agency, organization or entity shall state such
14 purpose when making the request. All requests for introduction, when
15 approved by the committee, **along with the name of the person**
16 **requesting the introduction of the bill and the name of any person,**
17 **organization or entity on whose behalf such request is made,** shall be
18 recorded in the minutes. Unless approved by the Speaker, a standing
19 committee may sponsor bills and resolutions for introduction only within
20 the general subject area assigned to the committee. No standing
21 committee shall originate a bill which is substantially identical with any
22 bill which has been referred to another standing committee, and which is
23 under consideration by such committee.

24 (b) Requests for bill introductions shall be the first order of business
25 for each committee meeting, except that for committees subject to the
26 committee bill request deadline specified in joint rule 4(c) of the joint
27 rules of the Senate and House of Representatives, until the last day for
28 committee to request bills for introduction in such joint rules. The person
29 making the request shall state for the minutes of the committee such
30 person's name, a short description of the bill, the RS number and the
31 name of the individual or organization on behalf of which the bill is being
32 requested, if any. To be considered, a request must have previously been
33 assigned an RS number by the Office of Revisor of Statutes. Requests for
34 bill introductions shall be deemed accepted as offered unless there is
35 objection by a committee member. Upon objection, a vote of the
36 committee will be required to accept the request for introduction.

37 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a
38 meeting for a committee to act officially. A quorum of a committee is a
39 majority of the members of the committee. A quorum of a committee may
40 transact business and a majority of the quorum, even though it is a
41 minority of the committee, may adopt a committee report.

42 **Rule 1306. Voting in Committees.** (a) All final actions by a
43 committee shall be taken at a called meeting while the Legislature is in

1 session.

2 **(b) Final action shall be taken on any bill that has had a hearing**
3 **for which a motion has been approved by a two-thirds vote of the**
4 **members of the committee to consider such action on the bill. The**
5 **final action taken along with each individual member's vote shall**
6 **be recorded in the committee minutes.** ~~An individual member's~~
7 ~~vote may be recorded at the member's request.~~

8 ~~(b)~~**(c)** The committee chairperson may vote but shall not be required
9 to vote unless the committee is equally divided. If the chairperson's vote
10 makes the division equal, the question shall be lost.

11 ~~(e)~~**(d)** An action formally taken by a committee cannot be altered in
12 the committee except by reconsideration and further formal action of the
13 committee.

14 ~~(d)~~**(e)** A motion to take from the table may be adopted by the
15 affirmative vote of a majority of the members present at any called
16 meeting of the committee.

17 **Rule 1307. Procedure in General.** Committee procedure shall be
18 informal, but where any questions arise thereon, the rules or practices of
19 the House are applicable except that the right of a member to speak to any
20 question shall not be subject to the limitations prescribed by Rule 1704.
21 All motions in a committee shall require a second.

22 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A
23 committee shall not take action to report a bill out of committee on the
24 same day that the committee holds a hearing on the bill unless the
25 committee approves such action by a two-thirds vote.

26 (b) A committee may recommend amendments to measures referred to
27 it which are germane to the subject of the measure. Committee
28 recommendations shall be made by committee report to the House.
29 Committee reports shall be signed by the chairperson or other committee
30 members authorized by the committee to make the report, and shall be
31 transmitted to the House not later than the second legislative day
32 following the action of the committee. If a committee recommends
33 amendments to a bill or resolution referred to it that strike all sections in
34 the bill or resolution subsequent to the enacting clause that contain new
35 or amendatory language or resolving clause and inserts sections that
36 contain new or amendatory language, and the bill or resolution was
37 sponsored by an individual member or members, the committee becomes
38 the sponsor of the bill or resolution and the committee name will be
39 printed on the bill as the sponsor.

40 (c) All committee reports on bills and resolutions shall be recorded in
41 the Journal.

42 (d) If amendments are pending on a measure when referred to a
43 committee, the amendments accompany the bill and the committee may

1 recommend the adoption or rejection of the amendments already
2 proposed and make further recommendations.

3 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**
4 **Committee.** (a) If a committee does not report on any bill or resolution
5 within 10 legislative days after its reference to the committee, the bill or
6 resolution may be withdrawn from the committee by an affirmative vote
7 of 70 members of the House. Such a motion shall be made in writing,
8 giving the reasons for withdrawal from the committee. Such motion shall
9 be made under the order of business introduction and notice of original
10 motions and House resolutions. Only one bill or resolution may be named
11 in such a motion. The motion shall be read by the chief clerk or the
12 member making the motion and shall be printed in the calendar of the
13 next legislative day under the order of business consideration of motions
14 and House resolutions offered on a previous day. The motion shall be
15 considered on the legislative day following the day it is made. If the
16 motion prevails, the bill or resolution shall be placed on the calendar
17 under the order of business General Orders.

18 (b) Motions to withdraw a bill or resolution from a committee are not
19 subject to amendment or debate.

20 (c) The provisions of subsections (a) and (b) of this rule shall not
21 apply to resolutions adopting or amending rules of the House.
22 Resolutions relating to the adoption or the amendment of rules of the
23 House may be withdrawn from the Committee on Rules and Journal at
24 any time by the affirmative vote of 63 members of the House.

25 **Rule 1310. Wireless Electronic Telecommunications Devices.**
26 Except for security personnel authorized by the Speaker, the use of
27 wireless electronic telecommunications devices emitting an audible sound
28 or tone to announce or initiate communications in a committee room is
29 prohibited during any time when a committee or subcommittee is in
30 session in the room.

31 ARTICLE 15. CALENDAR LOCATION OF BILLS AND
32 RESOLUTIONS

33 **Rule 1501. General Orders; Description and Function.** Bills,
34 concurrent resolutions and House resolutions reported for further action
35 by the committee to which they were referred and bills and concurrent
36 resolutions referred directly to the committee of the whole shall constitute
37 the General Orders of the calendar of the House. The titles of such bills
38 and resolutions shall appear under the heading General Orders in the
39 order directed by the Speaker and the Majority Leader. The reporting
40 committee and its action on the bill or resolution shall be shown under
41 each bill and resolution. Such bills and resolutions shall be considered by
42 the committee of the whole in the order which they appear on General
43 Orders. The Speaker and the Majority Leader may consult with the

1 Committee on Calendar and Printing in preparing the order of bills and
2 resolutions under this rule.

3 **Rule 1502. Posting of Sequence for Succeeding Day.** When the
4 Speaker and the Majority Leader have prepared the sequence of bills and
5 resolutions to appear on General Orders for the succeeding legislative
6 day, a copy of the list giving the number designation of each bill and
7 resolution in the order they are to appear shall be posted near the entrance
8 to the House chamber. No bill or resolution shall appear on General
9 Orders or be considered in the committee of the whole without notice of
10 the same having been announced in the House not later than 4:00 p.m. or
11 prior to adjournment if at a later hour on the previous day.

12 **Rule 1503. Change in the Sequence on General Orders.** (a) The
13 order of a bill or resolution on General Orders may be changed by
14 unanimous consent or by the affirmative vote of 70 members on a motion
15 made as provided in this subsection. Such a motion shall be made in
16 writing, giving the reasons for the proposed change. Such motion shall be
17 made under the order of business introduction and notice of original
18 motions and House resolutions. Only one bill or resolution may be named
19 in such a motion. The motion shall be read by the chief clerk or the
20 member making the motion and shall be printed in the calendar of the
21 next legislative day under the order of business consideration of motions
22 and House resolutions offered on a previous day. The motion shall be
23 considered on the legislative day following the day it is made. If such a
24 motion fails, a motion to change the order on General Orders of such bill
25 shall not be in order until the fifth legislative day following such failure.

26 (b) Motions to change the order of a bill or resolution on General
27 Orders are not subject to amendment or debate.

28 (c) This Rule 1503 does not apply to the addition or removal of a bill
29 or resolution from General Orders.

30 **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**
31 **Location.** Bills and resolutions that are adversely reported shall appear
32 on the calendar for one day under the heading bills adversely reported.

33 **Rule 1505. Motion to Move Adversely Reported Bill or**
34 **Concurrent Resolution to General Orders.** (a) A motion to add an
35 adversely reported bill or resolution to General Orders shall be made in
36 writing. Such motion shall be made under the order of business
37 introduction and notice of original motions and House resolutions, and
38 such motion may not be made after the legislative day when the bill or
39 resolution appears on the calendar under Rule 1504. The motion shall be
40 read by the chief clerk or the member making the motion and shall be
41 printed in the calendar of the next legislative day under the order of
42 business consideration of motions and House resolutions offered on a
43 previous day. The motion shall be considered on the legislative day

1 following the day it is made.

2 (b) When a bill or resolution has been separately referred and is
3 adversely reported by the first committee of separate reference, a motion
4 to add the adversely reported bill or resolution to General Orders is not in
5 order, but a motion to move the adversely reported bill or resolution to
6 the next committee of separate reference may be made in the same
7 manner as the motion in subsection (a).

8 (c) Adoption of a motion under this Rule 1505 requires the affirmative
9 vote of 70 members of the House.

10 (d) If a motion under subsection (a) prevails, the words "Adversely
11 Reported" shall be printed in a line below the title of the bill when it is
12 listed on General Orders.

13 **Rule 1506. Motion to Lay on Table Bill or Resolution while on**
14 **Final Action Subject to Amendments and Debate.** When a motion to
15 lay on the table a bill or resolution is adopted while on final action subject
16 to amendment and debate, on the next legislative day such bill or
17 resolution shall be placed on the calendar under the order of business the
18 unfinished business before the House at the time of adjournment on the
19 previous day.

20 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any
21 bill which is subject to a deadline for consideration under subsection (e)
22 or subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and
23 House of Representatives and which remains on General Orders at the
24 close of business on such deadline day shall be considered as killed and
25 shall be stricken from the calendar unless such bill is referred by the
26 speaker to a committee before the close of business on such day. Any bill
27 so referred shall be subject to all applicable deadlines under the Joint
28 Rules of the Senate and House of Representatives.

29 **ARTICLE 17. MEMBERS ADDRESSING THE HOUSE**

30 **Rule 1701. Requesting the Floor.** Any member desiring to request
31 the floor shall press the member's "speak bill" button, and shall not
32 proceed until recognized by the chair.

33 **Rule 1702. Order During Speaking.** While a member is speaking to
34 the House, no other member shall engage in private conversation or pass
35 between the member speaking and the chair.

36 **Rule 1703. When Question is Put.** While a question is being put or a
37 roll call or division is being taken, members are not to speak or leave
38 their seats.

39 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall
40 address the House from the microphone located in the well of the House
41 chamber.

42 (b) No member shall speak more than twice on the same day to the
43 same question without leave of the House, unless the member is the

1 mover or is carrying the measure, in which case such member may open
2 and close the debate and may respond to direct questions from other
3 members addressed to them during the course of consideration of the
4 measure. For the purposes of this subsection, an amendment to any
5 measure shall be considered as a separate and independent question.

6 (c) The privilege of a member carrying a measure to open and close
7 the debate shall not be affected by any order for the previous question or
8 that debate shall cease. Such member may occupy 20 minutes in closing
9 the debate after the previous question is ordered and may divide that time
10 with other members.

11 (d) While a member is carrying a measure, such member may yield to
12 another member for explanation of the measure, or for personal
13 explanation, or for a motion to adjourn without losing the privilege to
14 carry the measure for the remainder of their time except that such
15 member may not yield to any member who has already spoken twice on
16 such question on the same day.

17 (e) If any member, in speaking, violates the rules of the House, the
18 chair shall call such member to order.

19 **Rule 1705. Point of Personal Privilege.** Except when permission has
20 otherwise been given by the Speaker before taking the chair:

21 (a) A member shall be allowed to raise a point of personal privilege
22 only for the following purposes: (1) Recognition of another member or
23 former member of the House; or (2) recognition of an individual or group
24 which has received statewide or national award or statewide or national
25 recognition.

26 (b) A member shall be allowed to speak not more than five minutes in
27 making a point of personal privilege.

28 ARTICLE 19. COMMITTEE OF THE WHOLE

29 **Rule 1901. Motion to go into Committee of the Whole House.**

30 When the order of business General Orders is reached, a motion shall be
31 in order for the House to go into Committee of the Whole for
32 consideration of bills and resolutions as listed on General Orders.

33 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and
34 resolutions shall be considered in the Committee of the Whole as follows:
35 If the standing committee has recommended that the bill or resolution be
36 amended, the standing committee report shall first be considered, and if it
37 is adopted, the bill as amended by the committee report shall be
38 considered and amendments from the floor are in order. If the committee
39 report is not adopted, or if the committee has recommended no
40 amendments, the bill, without committee amendments, shall be
41 considered and amendments from the floor are in order. After the original
42 bill, together with standing committee amendments if any, has been
43 considered, a motion that when the committee arises it report a bill

1 favorably, or report a bill favorably as amended, shall not be in order until
2 all other motions have been disposed of, and such a motion shall not be
3 offered as a substitute motion. A motion to strike the enacting clause is in
4 order at any stage until the final vote is announced. The motion to strike
5 the enacting clause may be debated upon the merit of the proposition, and
6 shall not be subject to amendment or substitution. A roll call vote shall be
7 taken upon a motion to strike the enacting clause.

8 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**
9 **Committee of the Whole.** When in the Committee of the Whole, either
10 (1) a motion to pass over a bill or resolution and that it retain its place on
11 the Calendar or (2) a motion to pass over a bill or resolution and that it
12 retain a place on General Orders shall be in order only after the
13 chairperson has announced that the next order of business is such bill or
14 resolution and has recognized a member to carry it. Either motion shall
15 require the vote of a majority of the members present for adoption.
16 Motions under this rule shall not be subject to debate.

17 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**
18 **While in Committee of the Whole.** When in the Committee of the
19 Whole, a motion may be made to refer a bill or resolution to a standing
20 committee only after the chairperson has announced that the next order of
21 business is such bill or resolution and has recognized a member to carry
22 it. Such motion shall require the vote of a majority of the members
23 present for adoption.

24 **Rule 1905. Striking Bills and Resolutions from the Calendar**
25 **While in Committee of the Whole.** (a) While in Committee of the
26 Whole, a motion to strike a bill or resolution from the calendar shall be in
27 order only after the chairperson has announced that the next order of
28 business is such bill or resolution and has recognized a member to carry
29 it.

30 (b) A motion to strike a bill from the calendar under this Rule 1905 (1)
31 shall require a vote of a majority of the members present for adoption,
32 and (2) shall be subject to roll call in accordance with subsection (e) of
33 Rule 2507, but shall not be subject to a call of the House under Rule
34 2508.

35 **Rule 1906. Requesting the Floor.** Any member desiring to request
36 the floor shall press such member's "speak bill" button to speak on a bill
37 or offer an amendment and "speak amendment" button to speak on a
38 pending amendment, and shall not proceed until recognized by the
39 chairperson of the Committee of the Whole.

40 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508,
41 shall be observed in the Committee of the Whole as in the House, so far
42 as the same are applicable, except that the previous question and the
43 motion to lay on the table shall not apply.

1 **Rule 1908. Rise and Report.** A motion for the Committee of the
2 Whole to rise and report shall be in order at any stage, and shall be
3 decided without debate. When the Committee of the Whole has a bill
4 under consideration and rises without final action thereon, the bill shall
5 retain a place on General Orders.

6 **Rule 1909. Effect of Recommendation of Committee of the Whole.**
7 Bills recommended for passage and resolutions recommended for
8 adoption by the Committee of the Whole shall not be subject to
9 amendment or debate after the adoption by the House of the Committee
10 of the Whole report. When a bill or resolution is reported with the
11 recommendation that the enacting or resolving clause be stricken, and the
12 Committee of the Whole report is adopted by the House, the bill or
13 resolution shall be considered as killed and shall be stricken from the
14 calendar.

15 **Rule 1910. Report of Committee of the Whole.** When the report of
16 the Committee of the Whole recommends the passage of a bill or
17 adoption of a resolution, and the report is adopted by the House, such
18 bills and resolutions shall be considered as ordered to the order of
19 business Final Action. If the bill or resolution has been amended by the
20 Committee of the Whole it shall be reprinted.

21 ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS

22 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall
23 be germane to the subject of the bill or resolution. The principal test of
24 whether an amendment is germane shall be its relationship to the subject
25 of the bill or resolution, rather than to wording of the title thereof. The
26 amendment, including any amendment from the floor to strike all of the
27 substantive provisions of a bill or resolution and insert other provisions,
28 must be relevant, appropriate, and have some relation to or involve the
29 same subject as the bill or resolution to be amended. For the purposes of
30 this rule the subject matter of any appropriation bill is the spending and
31 appropriating of money and any amendment which changes the amount
32 of money spent in any state agency or program is germane to any
33 appropriation bill.

34 **Rule 2102. Form of Amendment Motions.** Motions to amend bills
35 and resolutions shall specify the page and line number, as shown on the
36 printed bill or resolution, and shall be in writing on a form provided by
37 the House or a form substantially similar. A motion shall be out of order
38 unless the written motion is first delivered to the chief clerk. In the case
39 of amendment by substitute bill, motion shall be made to substitute a
40 written bill for the bill under consideration.

41 **Rule 2103. Reading Amendments; General Rule.** Motions to amend
42 bills and resolutions shall not require readings as for bills introduced,
43 except as otherwise provided in Rule 2107, but shall be subject to Rule

1 2306.

2 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion
3 to amend a bill or resolution shall not be in order.

4 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a
5 bill or resolution contains distinct propositions, it shall be divided by the
6 presiding officer at the request of any member. The division by the
7 presiding officer shall be made in accordance with the following:

8 (1) A motion to strike out and insert words of less than a sentence shall
9 be indivisible;

10 (2) the distinct propositions shall be only in the form submitted in the
11 motion to amend;

12 (3) each proposition must be so distinct that, one being removed, the
13 remainder may stand entirely on their own; and

14 (4) those portions of a motion to amend a bill as described in Rule
15 2110 shall be indivisible.

16 (b) Upon a request to divide a motion to amend a bill or resolution, the
17 presiding officer shall inquire as to whether there is a request for a ruling
18 on germaneness of the motion to amend. If such a request is made, the
19 issue of germaneness shall be determined prior to dividing the motion.

20 If no request for a ruling on germaneness of the motion to amend is
21 made, the presiding officer shall proceed to divide the motion to amend in
22 accordance with this rule, and no subsequent request for a ruling on
23 germaneness of any distinct proposition of the motion so divided shall be
24 in order.

25 (c) The presiding officer, or any member, may request that the member
26 requesting the division make the request in writing specifying the manner
27 in which the motion to amend should be divided.

28 (d) The division of the motion to amend shall be in accordance with
29 the rules of the House and with items (1) to (4), inclusive, of subsection
30 (a). The ruling of the chairperson of the Committee on Rules and Journal,
31 or in the chairperson's absence the vice chairperson of the Committee, on
32 how to divide the motion to amend shall not be subject to appeal except
33 that any member may appeal the ruling of the chairperson, or vice
34 chairperson, on the grounds that the division is not in accordance with a
35 rule of the House including the provisions of items (1), (2), (3) or (4) of
36 subsection (a), or any combination thereof.

37 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill
38 or resolution shall be in order.

39 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts
40 amendments to a House bill which materially changes its subject, upon
41 return of such bill to the House, it shall be read as provided for the
42 introduction of bills and be referred as provided in Rule 901.

43 (b) The Speaker may determine when a bill is subject to subsection

1 (a). An affirmative vote of 70 members shall be required to sustain a
2 challenge to the Speaker's determination hereunder.

3 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a
4 motion to amend a bill or resolution by striking out and inserting one
5 proposition shall not prevent a motion to strike out and insert another
6 proposition, nor prevent a subsequent motion simply to strike out; nor
7 shall the rejection of a motion simply to strike out prevent a subsequent
8 motion to strike out and insert.

9 **Rule 2109. Identical Motions.** Except upon the unanimous consent of
10 the House, an identical motion to amend a bill or resolution shall not be
11 made a second time on the same legislative day.

12 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)
13 Unless by majority consent to correct an error in drafting, no floor
14 amendment to increase the amount of expenditures that would be
15 authorized in a provision of an appropriations bill shall be in order unless
16 the amendment contains a provision reducing, by a like or greater
17 amount, expenditures that would be authorized in another provision of
18 such appropriations bill.

19 ~~(b) The provisions of subsection (a) shall not apply if the ending-~~
20 ~~balance in the state general fund for the ensuing fiscal year is equal to~~
21 ~~7.5% or more of the total amount authorized to be expended or~~
22 ~~transferred by demand transfer from the state general fund in such fiscal~~
23 ~~year based on the most recent budget profile of the Kansas legislative~~
24 ~~research department.~~

25 ARTICLE 23. PROCEDURAL MOTIONS

26 **Rule 2301. Order of Motions.** When a question is under
27 consideration, no motion shall be received except as specified under the
28 Rules of the House, which motions shall have precedence in the
29 following order:

30 (a) For adjournment of the House.

31 (b) For call of the House.

32 (c) To lay on the table.

33 (d) For the previous question.

34 (e) To postpone to a certain time.

35 (f) To commit to a standing committee.

36 (g) To commit to a select committee.

37 (h) To reject the adoption of reports of conference committees coupled
38 with the request for appointment of a new conference committee.

39 (i) To adopt the report of conference committees.

40 (j) To amend.

41 (k) To postpone indefinitely.

42 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always
43 be in order, except while a vote is being taken and until announced, or

1 when a member has the floor, or when the previous question is pending;
2 but a motion to recess is not equivalent to a motion to adjourn.

3 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take
4 precedence of all other questions except the motion to adjourn. No
5 motion for reconsideration of any vote shall be in order, unless made on
6 the same day or the legislative day following that on which the decision
7 to be reconsidered took place, nor unless a member voting with the
8 prevailing side shall move such reconsideration. A motion for
9 reconsideration, being put and lost, shall not be renewed, nor shall any
10 subject or vote be a second time reconsidered without unanimous
11 consent, but this provision shall not be construed as preventing the
12 introduction of a bill on the same subject. The member moving for
13 reconsideration shall be allowed not more than two minutes for stating
14 the reasons in support of the motion. Such motion shall be subject to
15 debate by any member, stating reasons in support or opposition to the
16 motion. Each of such members shall be allowed not more than one
17 minute for the purpose of such debate. Such motion shall require the
18 affirmative vote of members equal in number to that required to take the
19 action proposed to be reconsidered. A motion to reconsider any final
20 action of the House shall be in order at any time prior to the time at which
21 the message of the House thereon is read into the record of the Senate. A
22 motion to reconsider any final action of the House may be made after the
23 time at which the message of the House thereon is read into the report of
24 the Senate but any action taken pursuant thereto will be contingent upon
25 the return of the measure to the House by the Senate.

26 **Rule 2304. Previous Question.** The "previous question" shall be:
27 "Shall the main question be now put?" and until it is decided shall
28 preclude all amendments or debate. When voting on the previous
29 question, the House decides that the main question shall not now be put,
30 the main question shall be considered as still remaining under debate. The
31 main question shall be on the passage of the bill, resolution or other
32 matter under consideration. When amendments are pending, a vote shall
33 first be taken upon such amendments in their order without further debate
34 or amendment. A majority vote of the members present shall order the
35 previous question.

36 **Rule 2305. Motions Not Subject to Debate.** All questions relating to
37 priority of business shall be decided without debate. The motion to
38 adjourn, to change the order of consideration of a bill, for a call of the
39 House, and to lay on the table shall be decided without amendment or
40 debate. The several motions to postpone or commit shall preclude all
41 debate on the main question.

42 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**
43 **When Not in Committee of the Whole.** When not in the Committee of

1 the Whole, a motion to refer a bill or resolution from the Calendar to a
2 standing committee shall be in order only when the body is meeting as
3 the House of Representatives and shall be authorized only when offered
4 by the Majority Leader, or in the absence of the Majority Leader, by the
5 Assistant Majority Leader. Such motion shall require the affirmative vote
6 of a majority of the members then elected (or appointed) and qualified to
7 the House.

8 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**
9 **When Not in Committee of the Whole.** When not in the Committee of
10 the Whole, a motion to strike a bill or resolution from the Calendar shall
11 be in order only when the body is meeting as the House of
12 Representatives and shall be authorized only when offered by the
13 Majority Leader, or in the absence of the Majority Leader, by the
14 Assistant Majority Leader. Such motion shall require the affirmative vote
15 of a majority of the members then elected (or appointed) and qualified to
16 the House.

17 **Rule 2308. Stating Question.** Every motion shall be first stated by the
18 presiding officer or read by the chief clerk, before debate, and again
19 immediately before putting the question.

20 **Rule 2309. Dividing Motion.** If any motion, other than a motion
21 under Rule 2105, contains distinct propositions, it shall be divided by the
22 chairperson at the request of any member. Motions under Rule 2105 shall
23 be divided in accordance with that rule.

24 **Rule 2310. When Motions to be in Writing.** Every motion, except
25 those specified in Rules 2301 and 2303, shall be in writing if the Speaker
26 or any member desires it. All motions to amend a bill or resolution and all
27 resolutions shall be in writing.

28 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the
29 House shall be suspended except by unanimous consent or by an
30 affirmative vote of a majority of the members then elected (or appointed)
31 and qualified to the House, subject to the following exceptions:

32 (1) A motion to suspend the rules, and to declare an emergency and to
33 advance a bill to the order of business Final Action, as contemplated in
34 article 2, section 15 of the Constitution shall require an affirmative vote
35 of $\frac{2}{3}$ of the members present in the House.

36 (2) A motion to suspend the rules and to permit amendment and debate
37 of a bill under the order of business Final Action shall require an
38 affirmative vote of $\frac{2}{3}$ of the members present in the House.

39 (b) When under the rules of the House a motion, question or action
40 requires a vote of a majority greater than a majority of the members
41 present, the majority specified for such motion, question or action shall
42 be required to suspend the rules for the purpose of such motion, question
43 or action. When under the rules of the House notice of a motion reduces

1 the required majority for adoption of the motion, the required majority
2 shall not be reduced if the notice is disposed of by suspension of the
3 rules.

4 (c) Suspension of the rules or unanimous consent shall not reduce the
5 majority required under subpart (1) of subsection (a) of this rule.

6 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case
7 where rules of the House or the joint rules of the Senate and House do not
8 apply, Mason's Manual of Legislative Procedure (2020 edition), with the
9 exception of section 4, paragraph 2, shall govern.

10 (b) Rules of legislative procedure are derived from several sources and
11 take precedence in the order listed below. For the Kansas House of
12 Representatives, the principal sources are as follows: (a) Constitutional
13 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted
14 parliamentary authority; (e) custom, usage and precedents.

15 ARTICLE 25. VOTING

16 **Rule 2501. Control and Use of Voting System.** The electronic voting
17 system shall be under the control of the Speaker or other presiding officer
18 and shall be operated by the chief clerk. The electronic voting system
19 shall be used to record the vote whenever a roll call vote is taken on any
20 question and may be used for ascertaining the vote upon any measure
21 upon which a division of the assembly has been called. In the event that
22 the system is not operating properly, roll call votes may be taken by
23 calling the roll.

24 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call
25 vote is taken, the presiding officer shall state the question and instruct the
26 members to proceed to vote. When sufficient time has been allowed the
27 members to vote, the presiding officer shall inquire: "Has every member
28 had an opportunity to vote?" After a short pause the presiding officer
29 shall direct the chief clerk to close the roll. After the roll has been closed,
30 when Rule 2505 applies, the presiding officer shall inquire: "Does any
31 member desire to explain his or her vote?" and any member so desiring
32 may give such explanation when recognized by the presiding officer. The
33 presiding officer shall inquire: "Does any member desire to change his or
34 her vote?" If any member does desire to change his or her vote, such
35 member when recognized by the presiding officer, shall advise how they
36 desire to change such vote and the presiding officer shall then instruct the
37 chief clerk to make the appropriate change. A member who has not
38 previously voted may vote at this time when permitted by the presiding
39 officer. Such member shall advise how they wish to vote and the
40 presiding officer shall then instruct the chief clerk to record such vote.
41 After all members who desire to vote or to change their votes have had
42 reasonable opportunity to do so, the presiding officer shall announce the
43 vote and, when the vote has been announced, shall direct the chief clerk

1 to record the vote.

2 **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring
3 totals shall be displayed only after the roll is closed. No recurring totals
4 shall be displayed for a determination of the vote upon a division of the
5 assembly.

6 **Rule 2504. Voting by Members.** (a) A member may vote only when
7 at their desk or at any place within the chamber of the House when
8 authorized by the presiding officer, who shall direct the chief clerk to so
9 vote for such member.

10 (b) No member shall vote for another member. No person not a
11 member shall cast a vote for a member, except as otherwise provided in
12 the rules. In addition to such penalties as may be prescribed by law, any
13 member who votes or attempts to vote for another member shall be
14 subject to Article 49 of these rules. If a person not a member votes or
15 attempts to vote for any member, such person shall be barred from the
16 floor of the House for the remainder of the session, and, in addition to
17 penalties prescribed by law, may be punished further as the House
18 determines.

19 (c) The Speaker shall not be compelled to vote except in case of a tie.

20 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote
21 is being taken on the passage or adoption of any bill or resolution, explain
22 their vote. Such member shall be allowed not more than one minute for
23 such explanation. Such explanation, if furnished in writing and signed,
24 with printed name and district number, by such member **by 3:00 p.m.**
25 **upon the day the vote is taken or, if the vote is taken subsequent to 2:30**
26 **p.m.,** within one-half hour after the adjournment of the House on that
27 day, shall be entered in the Journal, provided it does not contain more
28 than 100 words. Such submission should also be submitted in electronic
29 format to the chief clerk under the same time deadline.

30 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,
31 the chief clerk shall record each roll call vote and make copies available
32 for the use of the news media. No record shall be made of the vote of any
33 member voting upon any measure upon which a division of the assembly
34 has been called.

35 (b) When a roll call vote is taken, it shall be recorded in the Journal by
36 a statement of the names and total number voting in the affirmative, the
37 names and total number voting in the negative, names and total number
38 indicating presence but not voting and the names and total number absent
39 or not voting, except that the provisions of this section shall not permit a
40 member to fail to vote in violation of Rule 2508.

41 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote
42 shall be taken for the passage of any bill.

43 (b) A roll call vote shall be taken for the adoption of any concurrent

1 resolution to amend the Constitution of the state of Kansas, to call a
2 Kansas constitutional convention, to extend a session of the Legislature in
3 even-numbered years, to ratify any amendment of the Constitution of the
4 United States, to make any application for Congress to call a convention
5 for proposing amendments to the Constitution of the United States and
6 when required by the joint rules of the House and Senate. A roll call vote
7 is not required for adoption of concurrent resolutions pertaining to
8 commendations or acknowledgments, unless required under subsection
9 (e) of Rule 2507.

10 (c) A roll call vote shall be taken for the adoption of any House
11 resolution to adopt, amend or revoke any rule of the House or to reject
12 any executive reorganization order.

13 (d) A roll call vote shall be taken to concur in Senate amendments to
14 any bill or concurrent resolution or to adopt any conference committee
15 report other than a report agreeing to disagree.

16 (e) A roll call vote shall be taken on any question on demand of 15
17 members, unless a roll call vote is already pending.

18 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered
19 on the demand of any 10 members at any stage of the voting previous to
20 the announcing of the vote or, if the voting system is used, prior to
21 recording the vote. This Rule 2508 shall apply to the taking of a vote
22 upon the final passage of any bill or final adoption of any resolution
23 whether under the order of business Final Action or under any order of
24 business. Also, this Rule 2508 shall apply to the taking of a vote on a
25 motion to strike the enacting clause of a bill and the resolving clause of a
26 resolution and on a motion to strike all after the enacting clause or
27 resolving clause, except when the House is in the Committee of the
28 Whole. When the call of the House is invoked, the doors to the House
29 chamber shall be secured and all members shall be required to be in their
30 seats unless excused by the Speaker. All members present during the call
31 shall be required to vote before the call is raised. The call of the House
32 shall not be raised (so long as 10 members continue the demand) until a
33 reasonable effort, as determined by the Speaker, has been exerted to
34 secure absentees.

35 (b) Any member, who is directly interested in a question, may be
36 excused from voting, when there is a call of the House. The member, who
37 is requesting to be excused from voting, shall state the reasons therefor,
38 occupying not more than five minutes. The question on excusing such
39 member from voting shall be taken without debate and a $\frac{2}{3}$ majority of
40 members present shall be necessary to excuse such member. If a member
41 refuses to vote, when not excused, such refusal shall constitute grounds
42 for reprimand, censure or expulsion under Article 49 of the Rules of the
43 House.

1 elected (or appointed) and qualified, voting in the affirmative, shall be
2 necessary for the passage of a bill.

3 **Rule 2707. Vote Required for Adoption of House Resolutions and**
4 **Concurrent Resolutions.** (a) A majority of the members then elected (or
5 appointed) and qualified voting in the affirmative shall be necessary to
6 adopt House resolutions and concurrent resolutions, except as otherwise
7 specified in these rules.

8 (b) Adoption of concurrent resolutions to amend the Constitution of
9 the state of Kansas, to call a Kansas constitutional convention, to extend a
10 session of the Legislature in even-numbered years, to ratify any
11 amendment of the Constitution of the United States; **and** to make any
12 application for Congress to call a convention for proposing amendments
13 to the Constitution of the United States ~~and shall require the number of~~
14 **votes required by the Constitution of the state of Kansas to pass such**
15 **concurrent resolution.** When required by the joint rules of the House
16 and Senate, a **concurrent resolution** shall require a $\frac{2}{3}$ majority of the
17 members then elected (or appointed) and qualified, voting in the
18 affirmative.

19 **Rule 2708. Motion to Adopt Report of Conference Committee.** The
20 member carrying the report of a conference committee shall move that
21 such report be adopted prior to yielding the floor to any other member
22 and a motion to adopt a report of a conference committee shall not be
23 offered as a substitute motion.

24 ARTICLE 29. RESOLUTIONS

25 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to
26 amend the Constitution of the state of Kansas, to call a Kansas
27 constitutional convention, to extend a session of the Legislature in even-
28 numbered years, to ratify any amendment of the Constitution of the
29 United States, to make any application for Congress to call a convention
30 for proposing amendments to the Constitution of the United States and
31 when required by the joint rules of the House and Senate shall have a
32 resolving clause which reads, "Be it resolved by the Legislature of the
33 State of Kansas, two-thirds of the members elected to the House of
34 Representatives and two-thirds of the members elected to the Senate
35 concurring therein."

36 (b) Concurrent resolutions for any purpose other than subsection (a)
37 shall have a resolving clause which reads, "Be it resolved by the House of
38 Representatives of the State of Kansas, the Senate concurring therein."

39 (c) House resolutions shall have a resolving clause which reads, "Be it
40 resolved by the House of Representatives of the State of Kansas."

41 **Rule 2902. House Resolutions; Introduction and Consideration.**

42 (a) House resolutions, except for those changing rules of the House or
43 approving or rejecting executive reorganization orders, shall lay over at

1 least one legislative day before action is taken thereon and do not require
2 a roll call vote unless required under subsection (e) of Rule 2507.

3 (b) House resolutions shall be considered under the order of business
4 consideration of motions and House resolutions offered on a previous
5 day, except House resolutions to (1) adopt, amend or revoke any rule of
6 the House or (2) when the resolution has been referred to a standing
7 committee and reported favorably. Resolutions under subparts (1) and (2)
8 shall take a place on General Orders when favorably reported or when
9 referred to the Committee of the Whole by the Speaker.

10 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be
11 made by resolutions.

12 (b) Resolutions do not require approval of the Governor.

13 **Rule 2904. Applications for Introduction of certain Resolutions;
14 Certificate of the House.** Notwithstanding any other rule of the House of
15 Representatives to the contrary, no House resolution or concurrent
16 resolution which congratulates, commemorates, commends, honors or is
17 in memory of any individual, entity or event shall be introduced by a
18 member or committee of the House of Representatives unless application
19 for approval of the introduction of such resolution is first made to the
20 Speaker, and the resolution is approved for introduction by the Speaker.
21 The application shall be determined on the basis of content alone. The
22 Speaker shall consider all such applications and shall determine whether a
23 House resolution or House concurrent resolution should be approved for
24 introduction, or whether a certificate of the House should be approved for
25 issuance or whether no action should be taken on the application. The
26 speaker may consult with the Committee on Calendar and Printing in
27 making determinations under this rule.

28 ARTICLE 33. MEMBER OFFICERS

29 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker
30 Pro Tem shall be members and shall be elected by the members of the
31 House, except **that the Speaker and the Speaker Pro Tem shall not be
32 eligible to be elected to serve more than two bienniums or terms and
33 except** as otherwise provided in subsection (b) of Rule 3304.

34 **Rule 3302. Duties of the Speaker.** In addition to other powers and
35 duties of the Speaker provided by the Rules of the House and by law, the
36 Speaker shall have the powers and duties as follows:

37 (a) To preserve order and decorum;

38 (b) to take such actions and measures as necessary to secure the health
39 and safety of the public, legislative staff and members to conduct
40 legislative business by directing changes in House protocol and
41 procedures from the provisions of House rules 101 through 107, 501
42 through 507, 1305, 1701, 1704, 1906, 2501 through 2509, 3501 through
43 3507 and 4305. A member may challenge any such action or measure

1 made by the Speaker. Such challenge shall be made by a motion offered
2 on the previous day and shall be upheld by an affirmative vote of a
3 majority of the members elected or appointed;

4 (c) to decide all questions of order, subject to appeal to the House;

5 (d) in the absence of the Speaker Pro Tem, to appoint any member to
6 perform the duties of the chair for not more than two consecutive
7 legislative days; and

8 (e) to name a chairperson to preside when the House is in Committee
9 of the Whole.

10 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the
11 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

12 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in
13 the office of Speaker and the Legislature is adjourned to a date more than
14 60 days after the occurrence of the vacancy, the House of Representatives
15 shall meet within 30 days and elect a member to fill the vacancy. The
16 Speaker Pro Tem shall within 10 days of such occurrence issue a call for
17 such meeting at a time not less than 10 days and not more than 20 days
18 after the date of the call.

19 (b) When a vacancy occurs in the office of Speaker Pro Tem or
20 Majority Leader of the House of Representatives, the Speaker shall
21 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve
22 until the convening of the next session of the Legislature, at which time
23 the vacancy shall be filled in the manner provided for the original election
24 or selection of such officer.

25 (c) When a vacancy occurs in the office of Minority Leader of the
26 House of Representatives and the Legislature is adjourned to a date less
27 than 30 days after the occurrence of the vacancy, the Assistant Minority
28 Leader shall become the acting Minority Leader to serve until the
29 convening of the next session of the Legislature, at which time the
30 vacancy shall be filled in the manner provided for the original selection of
31 such officer. When a vacancy occurs in the office of the Minority Leader
32 of the House and the Legislature is adjourned to a date 30 days or more
33 after the occurrence of the vacancy, the Assistant Minority Leader shall
34 within 10 days after such occurrence issue a call for a meeting of the
35 members of the minority party at a time not less than 10 and not more
36 than 20 days after the date of the call to be held in the state capitol for the
37 purpose of filling the vacancy in the office of Minority Leader for the
38 remainder of the term of office. From the time of the occurrence of such
39 vacancy until the filling of the vacancy, the Assistant Minority Leader
40 shall serve as acting Minority Leader and shall exercise the powers and
41 duties of the Minority Leader.

42 When a vacancy occurs in the office of Assistant Minority Leader, the
43 Minority Leader shall appoint an Assistant Minority Leader to serve until

1 the convening of the next session of the Legislature, at which time the
2 vacancy shall be filled in the manner provided for the original selection of
3 such officer.

4 Any person elected, appointed or designated to fill a vacancy under
5 this rule shall exercise all of the duties and powers prescribed for the
6 office so filled.

7 ARTICLE 35. NONMEMBER OFFICERS

8 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be
9 appointed by the Speaker and shall serve under the Speaker's direction,
10 control and supervision and at the pleasure of the Speaker. As used in the
11 Rules of the House, "chief clerk" means the chief clerk appointed under
12 this Rule 3501 or a person designated by the chief clerk to perform a
13 function of the chief clerk.

14 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise
15 the keeping of and be responsible for a record of all proceedings of the
16 House; number and present to the House all bills, resolutions, petitions
17 and other papers which the House may require; deliver all messages from
18 the House to the Senate; transmit bills and other documents to be printed
19 and take a receipt therefor; transmit bills for engrossment and take receipt
20 therefor; receive all bills, resolutions and other papers which are enrolled
21 and give receipt therefor; and cause all enrolled bills, resolutions and
22 other documents to be proofread and corrected prior to signing thereof by
23 officers of the House.

24 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional
25 clerks and personnel to assist in performance of the duties of the chief
26 clerk. Such additional clerks and personnel shall serve under the chief
27 clerk's direction, control and supervision and at the pleasure of the chief
28 clerk.

29 **Rule 3504. Document Care.** No bill, resolution, petition or other
30 document shall be loaned or delivered to any person, except when
31 delivered to an officer of the House, to the director of printing, the revisor
32 of statutes or the Senate and only upon a written receipt therefor.

33 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms
34 shall be appointed by the Speaker and shall serve under the Speaker's
35 direction, control and supervision and at the pleasure of the Speaker.

36 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms
37 shall preserve order within the chamber of the House and its lobby and
38 galleries. The sergeant at arms may arrest and take into custody any
39 person for disorderly conduct, subject at all times to the authority of the
40 House or Speaker, or chairperson of the Committee of the Whole, and
41 shall be responsible for the enforcement of Rules 501 through 506 and
42 2506(a). The sergeant at arms shall receive items or material for
43 distribution among the members of the House. The sergeant at arms shall

1 execute all orders of the House not otherwise provided for.

2 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint
3 and remove assistant sergeants at arms to serve under the supervision of
4 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

5 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

6 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**

7 No rule of the House shall be adopted, amended or revoked except by a
8 House resolution which has been adopted by an affirmative vote of a
9 majority of the members then elected (or appointed) and qualified to the
10 House.

11 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any
12 other rule of the House, the Speaker shall refer all resolutions which
13 provide for the adoption, amendment or revocation of any House rule to
14 the standing Committee on Rules and Journal before its consideration by
15 the House.

16 (b) No resolution relating to the rules of the House which has been
17 referred to the standing Committee on Rules and Journal shall be tabled
18 or reported adversely by such committee except by the unanimous vote of
19 all members of such committee.

20 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall
21 be printed and are subject to subsection (c) of Rule 2507.

22 **Rule 3704. Adoption of Resolutions.** Resolutions to which this
23 Article 37 apply shall be subject to Rule 2902.

24 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**

25 Notwithstanding any provision of the rules of the House to the contrary,
26 no referral to the standing Committee on Rules and Journal shall be
27 required for the adoption of a resolution adopting, amending or revoking
28 any one or more rules of the House at the commencement of a legislative
29 session, and adoption of any such resolution shall require only the
30 affirmative vote of not less than a majority of the members then elected
31 (or appointed) and qualified, subject to the following conditions: (a) The
32 resolution is sponsored by the Speaker or the standing Committee on
33 Rules and Journal and (b) either (1) a copy thereof is mailed to each
34 member by deposit in the United States mails not later than 11:00 p.m. on
35 the Thursday preceding the Monday on which the legislative session is to
36 commence or (2) in lieu of mailing, copies of the resolution are made
37 available to members on the first day of the legislative session and
38 consideration under Rule 3704 occurs on the second legislative day.

39 ARTICLE 39. FORM AND PRINTING OF BILLS AND
40 RESOLUTIONS

41 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to
42 amend or repeal any section or sections of the Kansas Statutes Annotated
43 shall recite in its title the section or sections to be amended or repealed,

1 and if to amend or repeal any section of a session law not in the Kansas
2 Statutes Annotated, the section and chapter of the session law affected.

3 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an
4 original and copies. All bills shall be printed with as many copies as the
5 Speaker specifies. Except for prefiled bills, printing shall be ordered
6 subsequent to introduction.

7 **Rule 3903. Showing Committee Amendments.** (a) All bills and
8 resolutions reported by a committee with recommendation for
9 amendments and to be passed as amended shall be reprinted.

10 (b) When a committee recommends amendments to a bill that strike
11 all of the material in the bill subsequent to the enacting clause and insert
12 new material, the reprinted bill shall contain a notation specifying: (1)
13 The committee that recommended the amendment or amendments; (2) the
14 date the amendment or amendments were recommended; and (3) the bill
15 number of the source bill or bills, if any, that included the inserted new
16 material to the underlying bill pursuant to the amendment or
17 amendments. Additionally, the source bill or bills shall be reprinted with a
18 notation specifying the bill to which the material from the source bill was
19 inserted pursuant to an amendment as described in this subsection.

20 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**

21 (a) When a substitute bill is recommended by a committee report, and
22 when an amendment from the floor is adopted replacing the bill under
23 consideration with a substitute bill, the substitute bill shall be printed in
24 the manner provided for bills introduced, and the bill number designation
25 shall be substantially as follows:

26 (1) In the case of bills substituted for House bills, "Substitute for
27 House Bill No. _____," and the blank shall be filled with the number of
28 the bill for which substitution is made or recommended.

29 (2) In the case of bills substituted for Senate bills, "House Substitute
30 for Senate Bill No. _____," and the blank shall be filled with the number
31 of the bill for which substitution is made or recommended.

32 (b) When a substitute concurrent resolution is recommended by a
33 committee report, and when an amendment from the floor is adopted
34 replacing the concurrent resolution under consideration with a substitute
35 concurrent resolution, the substitute concurrent resolution shall be printed
36 in the manner provided for concurrent resolutions introduced, and the
37 concurrent resolution number designation shall be substantially as follows:
38

39 (1) In the case of concurrent resolutions substituted for House
40 concurrent resolutions, "Substitute for House Concurrent Resolution No.
41 _____," and the blank shall be filled with the number of the concurrent
42 resolution for which substitution is made or recommended.

43 (2) In the case of concurrent resolutions substituted for Senate

1 concurrent resolutions, "House Substitute for Senate Concurrent
2 Resolution No. _____," and the blank shall be filled with the number of the
3 concurrent resolution for which substitution is made or recommended.

4 **Rule 3905. Appropriation Bills.** All bills making an appropriation
5 shall be printed and distributed, or shall be made available to members
6 electronically online and all members shall be notified by E-mail, at least
7 24 hours before such bills are considered by the House.

8 **Rule 3906. Committee of the Whole Amendments.** If a bill or
9 concurrent resolution is amended by the Committee of the Whole: (a) The
10 bill shall be reprinted showing the amendments; and

11 (b) when such amendments strike all of the material in the bill
12 subsequent to the enacting clause and insert new material, such reprinted
13 bill shall contain a notation specifying: (1) The member that offered the
14 amendment or amendments; (2) the date the amendment or amendments
15 were recommended; and (3) the bill number of the source bill or bills, if
16 any, that included the inserted new material to the underlying bill
17 pursuant to the amendment or amendments. Additionally, the source bill
18 or bills shall be reprinted with a notation specifying the bill to which the
19 material from the source bill was inserted pursuant to an amendment as
20 described in this subsection.

21 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent
22 resolutions to amend the Constitution of Kansas, to call a constitutional
23 convention to amend the Kansas constitution, to ratify amendments to the
24 Constitution of the United States, to apply for a United States
25 constitutional convention or to amend the joint rules of the House and
26 Senate shall be printed as provided for bills under Rule 3902.

27 (b) Other concurrent resolutions shall be printed as provided for bills
28 under Rule 3902, unless otherwise directed by the Speaker.

29 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless
30 otherwise directed by the Speaker, not more than five copies of any
31 enrolled House resolution and any enrolled House concurrent resolution
32 may be printed on embellished parchment and shall be distributed as
33 directed by the resolution. Additional copies of any resolution may be
34 printed on embellished parchment and mailed at the expense of the
35 member requesting such additional copies.

36 **Rule 3909. House Resolutions.** Subject to Rule 3908, House
37 resolutions shall not be printed, except resolutions to amend rules of the
38 House, to approve or disapprove executive reorganization orders or if the
39 resolution has been referred to a committee, in which cases the resolution
40 shall be printed.

41 ARTICLE 41. JOURNAL AND CALENDAR

42 **Rule 4101. Journal; Preparation.** The daily Journal of the House of
43 Representatives shall be prepared by the chief clerk in accordance with

1 the Rules of the House.

2 **Rule 4102. Entering in Journal.** When a bill, order, motion or
3 resolution is entered in the Journal, the names of the members or
4 legislative committee introducing or moving the same shall be entered.

5 **Rule 4103. Resolutions in Journal.** All House resolutions and all
6 House concurrent resolutions shall be printed in the Journal when
7 introduced.

8 **Rule 4104. Messages from the Governor in Journal.** All messages
9 from the Governor and all executive reorganization orders shall be
10 printed in the Journal.

11 **Rule 4105. Calendar; Preparation.** The House Calendar shall be
12 prepared for each legislative day by the chief clerk in accordance with the
13 Rules of the House.

14 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The
15 status of all House and Senate bills and concurrent resolutions and House
16 resolutions shall be shown by number in the Calendar for each legislative
17 day.

18 **Rule 4107. Copies of Journals and Calendars.** Each member shall
19 be furnished with a printed copy of the daily Journal and the daily
20 Calendar.

21 **Rule 4108. Notations Related to Certain Committee of the Whole**
22 **Amendments in Journal.** When a bill is amended by the Committee of
23 the Whole as described in Rule 3906(b), the notation provided in Rule
24 3906(b) shall be entered in the Journal.

25 ARTICLE 43. MISCELLANEOUS

26 **Rule 4301. Employees; Employment.** Such employees as are
27 necessary to enable the officers, members and committees to properly
28 perform their duties and transact the business of the House with
29 efficiency and economy shall be recruited under the supervision of the
30 director of legislative administrative services subject to approval of the
31 Speaker. The director of legislative administrative services shall keep a
32 roster of the employees of the House and an account of the hours of
33 service performed. No employee shall lobby for or against any measure
34 pending in the Legislature and any employee violating this rule shall be
35 discharged immediately.

36 **Rule 4302. Special Order.** Any matter may be made the special order
37 for any particular time or day, but all requests and motions for special
38 orders shall be referred to the Committee on Rules and Journal, which
39 may designate particular times and days for such special orders and report
40 to the House for its approval. Upon adoption of such report by 2/3 of the
41 members present, the matters designated shall stand as special orders for
42 the times stated, but no special order shall be made more than seven days
43 in advance. This Rule 4302 shall not apply to executive reorganization

1 orders or resolutions relating thereto.

2 **Rule 4303. Petitions; Presentation.** Petitions and memorials
3 addressed to the House shall be presented by a member.

4 **Rule 4304. Petitions; Endorse Name.** Each member presenting
5 a petition or memorial shall endorse it with their name or the
6 name of the committee, and a brief statement of its subject.

7 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317
8 et seq., and amendments thereto) shall apply to meetings of the House of
9 Representatives and all of its standing committees, select committees,
10 special committees and subcommittees of any of such committees.
11 Caucuses of the House majority party may be closed as determined by the
12 Majority Leader. Caucuses of the House minority party may be closed as
13 determined by the Minority Leader. ~~The Majority Whip may send~~
14 ~~electronic communications to all members of the majority party regarding~~
15 ~~relevant information on matters under consideration on the House floor.~~
16 ~~The Minority Whip may send electronic communications to all members~~
17 ~~of the minority party regarding relevant information on matters under~~
18 ~~consideration on the House floor. Any such electronic communications~~
19 ~~sent by the Majority Whip or Minority Whip shall not have an interactive~~
20 ~~communication function for caucus members to communicate with each~~
21 ~~other at once, including, but not limited to, a chat room or text messaging.~~
22 ~~If a caucus member responds to any such communication, no other~~
23 ~~caucus member shall receive such communication other than the Majority~~
24 ~~Whip or Minority Whip.~~

25 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

26 **Rule 4501. Referral of Executive Reorganization Orders.**
27 Whenever an executive reorganization order is received from the
28 Governor, it shall be referred to an appropriate committee by the Speaker.

29 **Rule 4502. Committee Report on Executive Reorganization**
30 **Orders.** If the committee to which an executive reorganization order is
31 referred recommends that the executive reorganization order be
32 disapproved, the committee, not later than 15 calendar days after referral
33 of the executive reorganization order to the committee, shall introduce a
34 resolution for disapproval of the executive reorganization order. Such
35 resolution shall be accompanied by the report of the committee
36 recommending that the resolution be adopted.

37 **Rule 4503. Return in Event of Committee's Failure to Report.** If a
38 committee fails to report upon an executive reorganization order within
39 15 calendar days after the executive reorganization order is referred to the
40 committee, the committee shall be deemed to have recommended
41 approval of the executive reorganization order.

42 **Rule 4504. Special Order of Business for ERO.** When a resolution
43 for disapproval of an executive reorganization order is introduced and

1 accompanied by the committee's report recommending adoption of the
2 resolution, action on the resolution shall be made the special order of
3 business on a particular day and hour specified by the Speaker but not
4 later than the last day the executive reorganization order may be
5 disapproved under section 6 of article 1 of the Constitution of Kansas. A
6 resolution for disapproval of an executive reorganization order shall be
7 considered under the order of business Final Action and shall be subject
8 to debate and final action by the House.

9 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to
10 bills amending or otherwise affecting executive reorganization orders.

11 **Rule 4506. Nonaction When Moot.** The House shall act on any
12 resolution for disapproval of an executive reorganization order unless at
13 the time set for such action the Senate has already rejected such executive
14 reorganization order.

15 ARTICLE 47. IMPEACHMENT

16 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House
17 or in any statute shall be deemed to impair or limit the powers of the
18 House of Representatives with respect to impeachment.

19 **Rule 4702. Same; Select Committee.** The Speaker may appoint a
20 select committee comprised only of members of the House of
21 Representatives, and appoint its chairperson, to inquire into any
22 impeachment matter. Any such committee may be appointed at any time
23 and shall meet at the call of its chairperson or at the direction of the
24 House, with the numbers of such appointees being minority party
25 members and majority party members in the same proportion as for the
26 entire House membership.

27 **Rule 4703. Same; Reference.** The Speaker may refer any
28 impeachment inquiry or other impeachment matter to any standing
29 committee or any select committee appointed under Rule 4702, and any
30 committee to which such a referral has been made shall meet on the call
31 of its chairperson.

32 **Rule 4704. Same; Report.** Whenever a report is made by a committee
33 to which an impeachment inquiry or other impeachment matter has been
34 referred, the report thereon shall be made to the full House of
35 Representatives, except that any such report may be submitted
36 preliminarily to the Speaker.

37 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the
38 members then elected (or appointed) and qualified of the House of
39 Representatives may call the House of Representatives into session at any
40 time to consider any impeachment matter.

41 **Rule 4706. Same; Procedure.** The Speaker and any officer or
42 committee acting under authority of this rule may follow any statutory
43 procedure to the extent the same is not in conflict with the provisions of

1 this rule, but nothing in this rule nor in any statute shall be deemed to
2 constitute a waiver of any inherent powers of the House of
3 Representatives.

4 **ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF**
5 **MEMBERS**

6 **Rule 4901. Complaint.** When any member of the House of
7 Representatives desires to lodge a complaint against any other member of
8 the House of Representatives, requesting that the member be
9 reprimanded, censured or expelled for any misconduct, the complaining
10 member shall file a written statement of such complaint with the chief
11 clerk, and such complaint shall bear the signature of the complaining
12 member.

13 **Rule 4902. Select Committee; Consideration of Complaint.** (a)
14 Whenever any complaint has been filed under Rule 4901, the Speaker
15 shall appoint a select committee of six members for consideration thereof
16 except that if the complaint is filed against the Speaker, the Speaker Pro
17 Tem shall appoint the select committee of six members. A select
18 committee created under this subsection (a) shall be comprised equally of
19 majority and minority party members.

20 (b) The select committee may dismiss the complaint after the inquiry
21 or may set the matter for hearing. Reasonable notice and an opportunity
22 to appear shall be afforded the member complained of at any hearing held
23 hereunder. Any select committee meeting under authority of this section
24 shall constitute an investigating committee under article 10 of chapter 46
25 of the Kansas Statutes Annotated and shall be authorized to meet and
26 exercise compulsory process without any further authorization of any
27 kind, subject, however, to limitations and conditions prescribed in article
28 10 of chapter 46 of Kansas Statutes Annotated.

29 (c) Upon completing its hearing the deliberations thereon, the select
30 committee may dismiss the complaint or may make recommendations to
31 the full House of Representatives for reprimand, censure or expulsion.

32 **Rule 4903. Action by House.** Upon receiving any report under Rule
33 4902, the House of Representatives may, without further hearing or
34 investigation, reprimand, censure or expel the member complained of.
35 Reprimand, censure or expulsion of a member shall require a $\frac{2}{3}$ majority
36 vote of those members elected (or appointed) and qualified of the House
37 of Representatives.