

# BOARD OF BARBERING

## FY 2022 – FY 2025 BUDGET ANALYSIS

FIGURE 1  
**BUDGET OVERVIEW, FY 2022 – FY 2025**

	Actual FY 2022	Agency FY 2023	Governor FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
<b>Operating Expenditures:</b>							
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-	-	-
All Other Funds	181,868	193,348	193,348	197,899	197,899	202,404	202,404
<i>Subtotal</i>	<u>\$ 181,868</u>	<u>\$ 193,348</u>	<u>\$ 193,348</u>	<u>\$ 197,899</u>	<u>\$ 197,899</u>	<u>\$ 202,404</u>	<u>\$ 202,404</u>
<b>Capital Improvements:</b>							
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-	-	-
All Other Funds	-	-	-	-	-	-	-
<i>Subtotal</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL</b>	<b><u>\$ 181,868</u></b>	<b><u>\$ 193,348</u></b>	<b><u>\$ 193,348</u></b>	<b><u>\$ 197,899</u></b>	<b><u>\$ 197,899</u></b>	<b><u>\$ 202,404</u></b>	<b><u>\$ 202,404</u></b>
<b>Percentage Change:</b>							
State General Fund	--	--	--	--	--	--	--
All Funds	16.7 %	6.3 %	6.3 %	2.4 %	2.4 %	2.3 %	2.3 %
FTE Positions	3.1	1.9	1.9	1.9	1.9	1.9	1.9

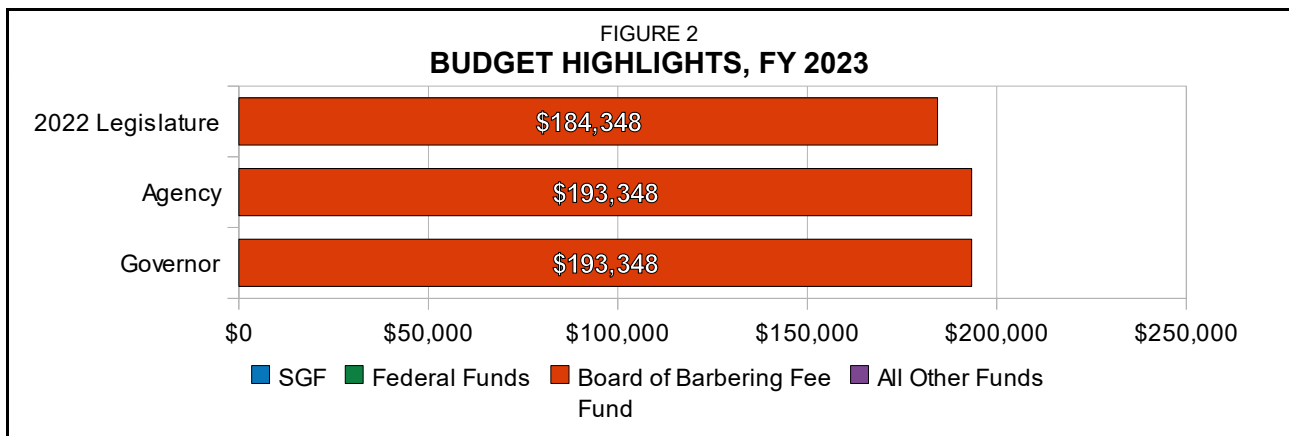
For purposes of this analysis, full-time equivalent (FTE) positions include non-FTE permanent unclassified positions but continue to exclude temporary employees. FTE positions reflect permanent state positions equating to a 40-hour work week.

The Board of Barbering protects the health and welfare of the consuming public through enforcement of barber statutes and regulations regarding sanitation in the barber profession and:

- Ensures only qualified and well-trained barbers and barber instructors are licensed;
- Ensures that shops and barber colleges are licensed and operating effectively;
- Provides supervision and support for the industry, including ensuring effective regulations are in place to allow the Kansas barber industry to be state of the art;
- Balances fees, fines, and costs;
- Communicates effectively with the profession and the public; and
- Ensures that the Board and the staff are knowledgeable and well qualified.

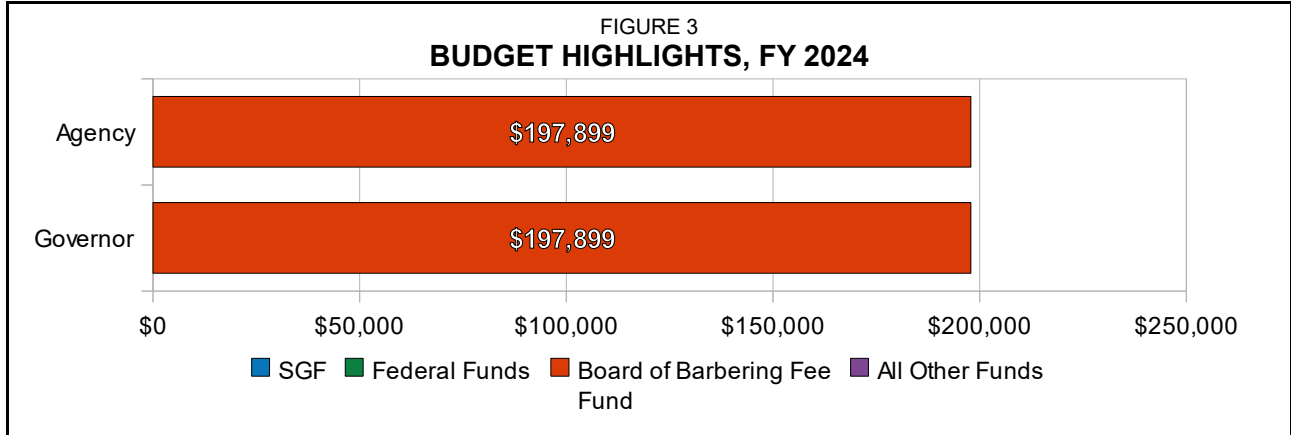
### EXECUTIVE SUMMARY

The 2022 Legislature approved a budget of \$184,348, all from the Board of Barbering Fee Fund, in expenditures and 3.1 FTE positions for the Board of Barbering in FY 2023. No adjustments were made to that amount subsequent to the 2022 Session.



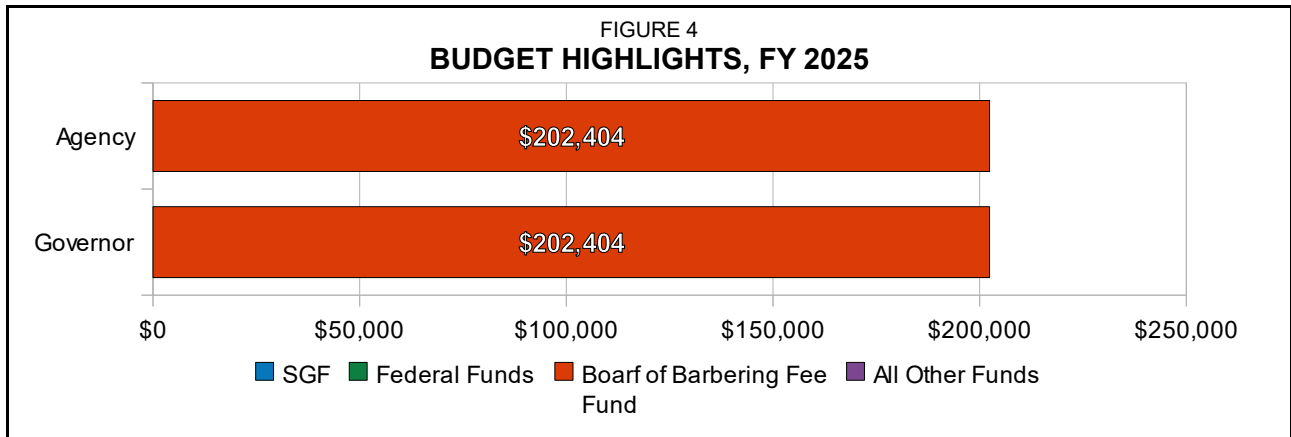
The **agency** submits a revised estimate of \$193,348, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions in FY 2023. This is an expenditure increase of \$9,000, or 4.9 percent, and a 1.3 FTE positions decrease from the FY 2023 approved. The increase is primarily due to vendor fees for the administration of examinations and travel expenditures. The decrease in FTE positions is due to the consolidation of two part-time positions.

The **Governor** concurs with the agency's FY 2023 revised estimate.



The **agency** requests \$197,899, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions for FY 2024. This is an increase of \$4,551, or 2.4 percent, above the agency's FY 2023 revised estimate. The increase is primarily due to ongoing vendor expenditures for administering the barbering examination, increased travel expenditures, and increased expenditures for employer contributions for group health insurance.

The **Governor** concurs with the agency's FY 2024 request.



The **agency** requests \$202,404, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions for FY 2025. This is an increase of \$4,505, or less than 2.3 percent, above the agency's FY 2024 request. This increase is primarily due to ongoing vendor expenditures for administering the barbering examination and increased travel expenditures.

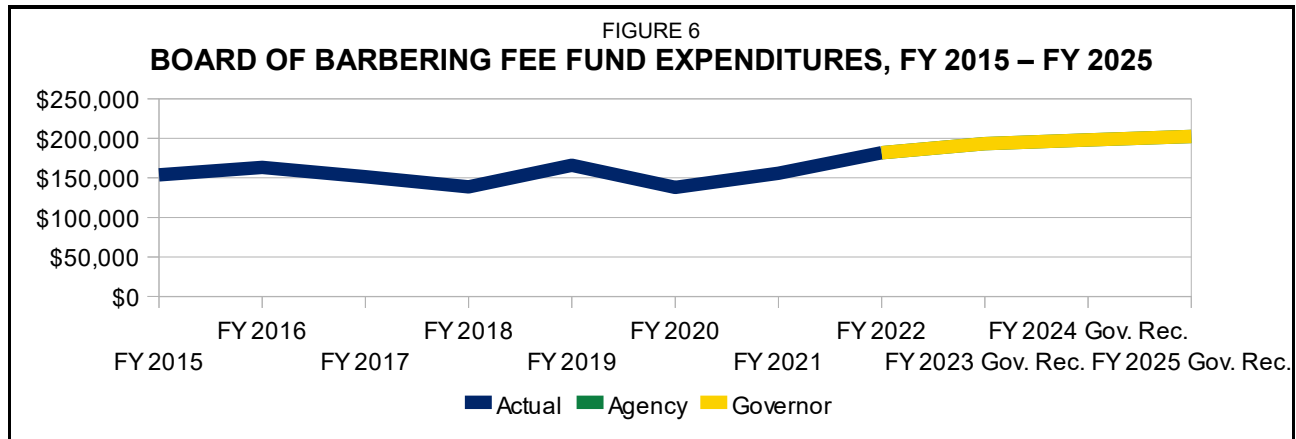
The **Governor** concurs with the agency's FY 2025 request.

## EXPENDITURES AND FINANCING

**FIGURE 5**  
**BUDGET SUMMARY BY CATEGORY OF EXPENDITURE, FY 2022 – FY 2025**

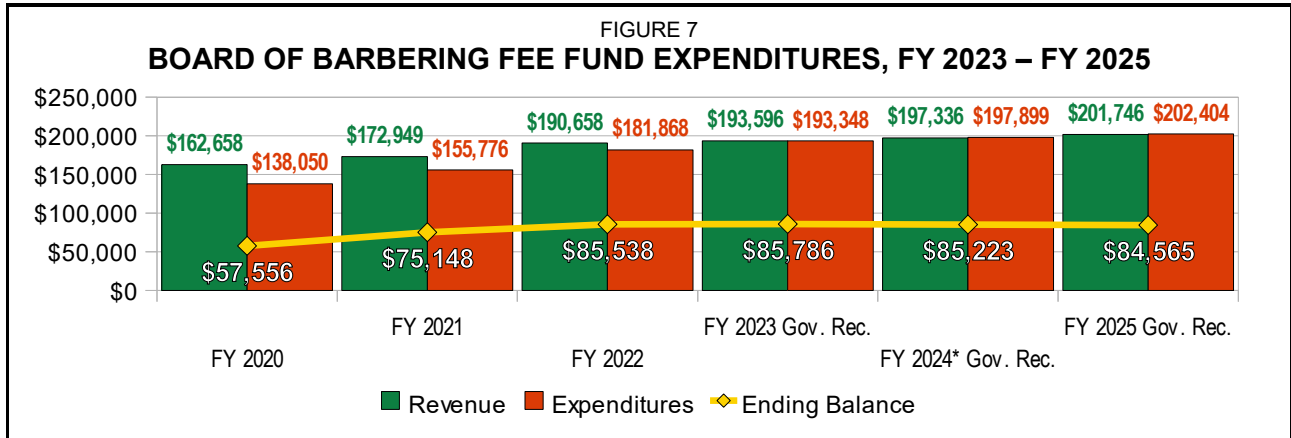
Category of Expenditure:	Actual FY 2022	Agency FY 2023	Governor FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
Salaries and Wages	\$ 121,404	\$ 132,298	\$ 132,298	\$ 133,680	\$ 133,680	\$ 133,945	\$ 133,945
Contractual Services	58,165	57,550	57,550	59,969	59,969	63,709	63,709
Commodities	2,244	3,500	3,500	4,250	4,250	4,750	4,750
Capital Outlay	55	-	-	-	-	-	-
Debt Service Interest	-	-	-	-	-	-	-
<i>Subtotal</i>	<u>\$ 181,868</u>	<u>\$ 193,348</u>	<u>\$ 193,348</u>	<u>\$ 197,899</u>	<u>\$ 197,899</u>	<u>\$ 202,404</u>	<u>\$ 202,404</u>
Aid to Local Units	-	-	-	-	-	-	-
Other Assistance	-	-	-	-	-	-	-
<i>Subtotal—Operating</i>	<u>\$ 181,868</u>	<u>\$ 193,348</u>	<u>\$ 193,348</u>	<u>\$ 197,899</u>	<u>\$ 197,899</u>	<u>\$ 202,404</u>	<u>\$ 202,404</u>
Capital Improvements	-	-	-	-	-	-	-
Debt Service Principal	-	-	-	-	-	-	-
<b>TOTAL</b>	<u><b>\$ 181,868</b></u>	<u><b>\$ 193,348</b></u>	<u><b>\$ 193,348</b></u>	<u><b>\$ 197,899</b></u>	<u><b>\$ 197,899</b></u>	<u><b>\$ 202,404</b></u>	<u><b>\$ 202,404</b></u>
<b>Financing:</b>							
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Board of Barbering Fee Fund	181,868	193,348	193,348	197,899	197,899	202,404	202,404
Federal Funds	-	-	-	-	-	-	-
All Other Funds	-	-	-	-	-	-	-
<b>TOTAL</b>	<u><b>\$ 181,868</b></u>	<u><b>\$ 193,348</b></u>	<u><b>\$ 193,348</b></u>	<u><b>\$ 197,899</b></u>	<u><b>\$ 197,899</b></u>	<u><b>\$ 202,404</b></u>	<u><b>\$ 202,404</b></u>
FTE Positions	3.1	1.9	1.9	1.9	1.9	1.9	1.9

### BOARD OF BARBERING FEE FUND



The Board of Barbering Fee Fund provides financing for all agency operations. KSA 75-3170a(a) provides that 90.0 percent of incoming revenues are retained by the agency and 10.0 percent are deposited into the State General Fund (SGF), up to a maximum of \$100,000 per fiscal year per fund. Since 2007, with few exceptions, fees have been at statutory limits.

**BOARD OF BARBERING FEE FUND**



\* For FY 2024, the lowest month ending balance for the Board of Barbering Fee Fund will occur in January, with a balance of \$42,897.

The agency estimates an increase in expenditures of \$11,480 in FY 2023, or 6.3 percent above the agency's FY 2022 actual amount. This increase is partially attributable to increased payments for computer-based testing (CBT) vendors due to an increase in the number of examinations being administered. Gasoline expenditures for the agency to conduct site inspections have increased due to rising fuel prices.

**FIGURE 8**  
**LICENSURE FEES, FY 2023**

License	Current Fee	Statutory Limit	Authority
Barber License (original and renewal)	\$ 80	\$ 80	KSA 65-1817
Restoration of Expired Barber License*	100	100	KSA 65-1817
Barber Examination Fee	100	100	KSA 65-1817
Barber Reciprocity Fee**	180	180	KSA 65-1813
New Shop License	80	80	KSA 65-1817
Shop License Renewal and Inspection Fee	40	40	KSA 65-1817
Barber Instructor License (original and renewal)	40	90	KSA 65-1817
Barber Instructor Examination Fee	170	170	KSA 65-1817
License to Operate Barber School/College	500	500	KSA 65-1817
Seminar Permit	80	80	KSA 65-1817
Student Learning License	55	55	KSA 65-1817
Duplicate License	5	5	KSA 65-1817

\* If the expiration period exceeds three years they must retest.

\*\* The reciprocity fee is a processing and license fee equal to the examination and license fee.

## FY 2023 ANALYSIS

FIGURE 9  
**SUMMARY OF BUDGET REQUEST, FY 2023**

	SGF		Special Revenue Funds	All Funds	FTE
<b>Legislative Approved:</b>					
Amount Approved by 2022 Legislature	\$	-	\$ 184,348	\$ 184,348	3.1
1. No Changes		-	-	-	--
<i>Subtotal—Legislative Approved</i>	\$	-	\$ 184,348	\$ 184,348	3.1
<b>Agency Revised Estimate:</b>					
2. Supplemental—Fee Adjustment for CBT Contract Payments	\$	-	\$ 8,000	\$ 8,000	--
3. Supplemental—Gas and Fuel		-	1,000	1,000	--
4. All Other Adjustments		-	-	-	(1.3)
<i>Subtotal—Agency Revised Estimate</i>	\$	-	\$ 193,348	\$ 193,348	1.9
<b>Governor’s Recommendation:</b>					
5. No Changes		-	-	-	--
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ 193,348</b>	<b>\$ 193,348</b>	<b>1.9</b>

### LEGISLATIVE APPROVED

The 2022 Legislature approved a budget of \$184,348, all from the Board of Barbering Fee Fund, in expenditures and 3.1 FTE positions for the Board of Barbering in FY 2023.

1. **NO CHANGES.** Subsequent to the 2022 Session, no adjustments were made to the \$184,348 appropriated to the Board of Barbering for FY 2023.

### AGENCY ESTIMATE

The **agency** submits a revised estimate of \$193,348, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions in FY 2023. This is an expenditure increase of \$9,000, or 4.9 percent, and a 1.3 FTE positions decrease from the FY 2023 approved.

The **agency** estimate includes the following adjustments:

2. **SUPPLEMENTAL—FEE ADJUSTMENT FOR COMPUTER-BASED TESTING CONTRACT PAYMENTS.** The agency requests an additional \$8,000 in supplemental expenditures for payments to computer-based testing (CBT) vendors due to an increase in the number of examinations being administered. Prior to FY 2020, license exam booklets and scoring cost the agency \$18 per examination. The testing company has since moved to computer-based testing and no longer allows for administration of paper tests. CBT services costs the agency \$76 per examination. The agency anticipates an increase in licensing exams taken in FY 2023, indicating it already charges the statutory cap of \$100 to take the exam.
3. **SUPPLEMENTAL—GAS AND FUEL.** The agency requests an additional \$1,000 in supplemental expenditures to address rising fuel prices. The agency is required to inspect all barber shops throughout the state each year, with more frequent re-inspections for barber shops and colleges cited with violations. In FY 2022, the agency limited inspections due to cash flow concerns. The agency anticipates an increase in inspections in FY 2023 and requests additional funding for gasoline.

4. **ALL OTHER ADJUSTMENTS.** The revised estimate includes a decrease of 1.3 FTE positions, primarily because the agency combined two part-time positions into one full-time position to improve cohesion, cost-effectiveness, and agency retention. In FY 2022, the agency had one part-time Administrative Assistant (0.8 FTE) and one part-time Safety and Health Inspector (0.7 FTE). In FY 2023, the agency combined those positions into one full-time Inspector/Office Specialist (1.0 FTE).

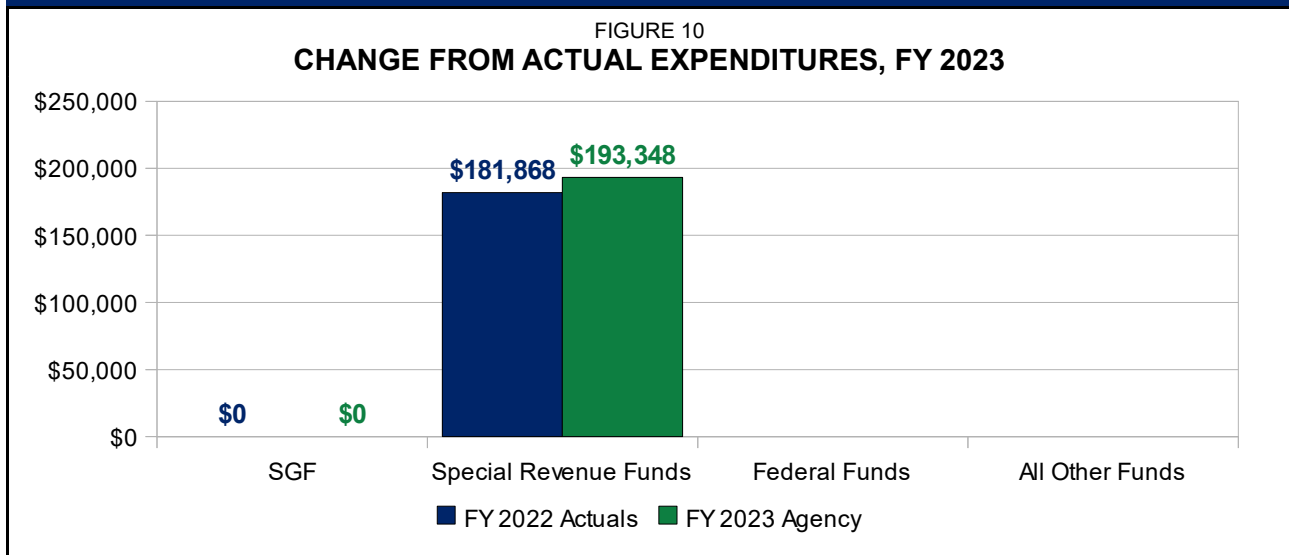
#### **GOVERNOR'S RECOMMENDATION**

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The **Governor** concurs with the agency's FY 2023 revised estimate.

5. **NO CHANGES.** The recommendation does not include any adjustments to the agency's FY 2023 revised estimate.

## FY 2023 CHANGE FROM ACTUAL EXPENDITURES



The **agency** estimates revised expenditures of \$193,348, all from the Board of Barbering Fee Fund, in FY 2023. This is an increase of \$11,480, or 6.3 percent, above the FY 2022 actual expenditures. This increase is primarily due to the agency's supplemental requests computer-based testing contracts (\$8,000) and gas and fuel increases (\$1,000). There is an increase in salaries and wage of \$10,894 due to the statewide 5.0 percent salary increase for most state employees for FY 2023. This is partially offset by a decrease in contractual services spending for professional fees (\$12,443).

## FY 2024 ANALYSIS

FIGURE 11  
**SUMMARY OF BUDGET REQUEST, FY 2024**

	SGF	Special Revenue Funds	All Funds	FTE
<b>Agency Revised Estimate, FY 2023:</b>	\$ -	\$ 193,348	\$ 193,348	1.9
<b>Agency Request:</b>				
1. Expenditure Adjustments	-	4,551	4,551	--
<i>Subtotal—Agency Request</i>	\$ -	\$ 197,899	\$ 197,899	1.9
<b>Governor’s Recommendation:</b>				
2. No Changes	-	-	-	--
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 197,899</b>	<b>\$ 197,899</b>	<b>1.9</b>

### **AGENCY REQUEST**

The **agency** requests \$197,899, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions for FY 2024. This is an increase of \$4,551, or 2.4 percent, above the agency's FY 2023 revised estimate.

The **agency** request includes the following adjustment:

1. **EXPENDITURE ADJUSTMENTS.** The agency increased its request due to increases in ongoing vendor expenditures for administering the barbering examination (\$1,402), gasoline (\$500), and employer contributions for group health insurance (\$1,902). The increase for testing and gasoline expenditures are to address the issues mentioned in the agency's FY 2023 supplemental requests.

### **GOVERNOR’S RECOMMENDATION**

The **Governor** concurs with the agency's FY 2024 request.

2. **NO CHANGES.** The recommendation does not include any adjustments to the agency's FY 2024 request.



## FY 2025 ANALYSIS

FIGURE 12  
**SUMMARY OF BUDGET REQUEST, FY 2025**

	SGF	Special Revenue Funds	All Funds	FTE
<b>Agency Request, FY 2024:</b>	\$ -	\$ 197,899	\$ 197,899	1.9
<b>Agency Request:</b>				
1. Expenditure Adjustments	-	4,505	4,505	--
<i>Subtotal—Agency Request</i>	<u>\$ -</u>	<u>\$ 202,404</u>	<u>\$ 202,404</u>	<u>1.9</u>
<b>Governor’s Recommendation:</b>				
2. No Changes	-	-	-	--
<b>TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 202,404</u></u>	<u><u>\$ 202,404</u></u>	<u><u>1.9</u></u>

### **AGENCY REQUEST**

The **agency** requests \$202,404, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions for FY 2025. This is an increase of \$4,505, or 2.3 percent, above the agency's FY 2024 request.

The **agency** request includes the following adjustment:

1. **EXPENDITURE ADJUSTMENTS.** The agency increased its request due to ongoing vendor expenditures for administering the barbering examination (\$500) and increased travel and lodging expenditures (\$1,450). The increase for testing and gasoline expenditures are to address the issues mentioned in the agency's FY 2023 supplemental requests.

### **GOVERNOR’S RECOMMENDATION**

The **Governor** concurs with the agency's FY 2025 request.

2. **NO CHANGES.** The recommendation does not include any adjustments to the agency's FY 2025 request.

## PROGRAM AND PERFORMANCE MEASURES OVERVIEW

FIGURE 13  
**EXPENDITURES AND FTE POSITIONS BY PROGRAM, FY 2022 – FY 2025**

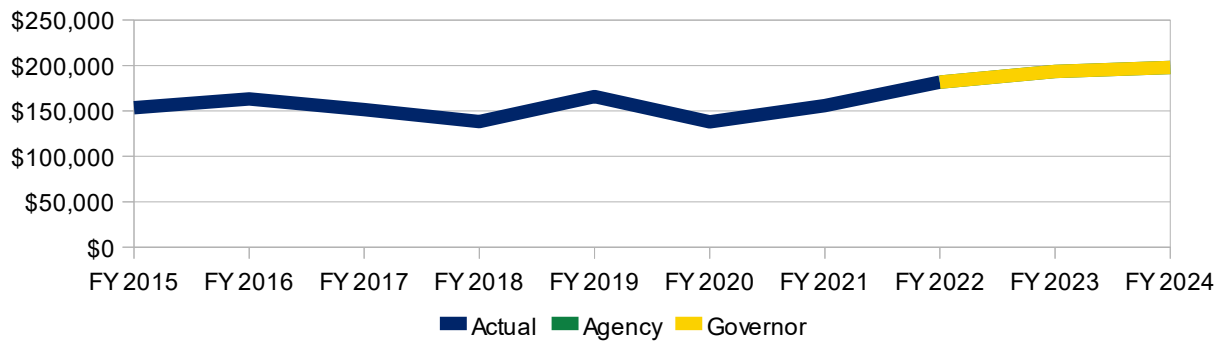
Programs	Actual FY 2022	Agency FY 2023	Governor FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
<b>Expenditures:</b>							
Administration	\$ 181,868	\$ 193,348	\$ 193,348	\$ 197,899	\$ 197,899	\$ 202,404	\$ 202,404
<b>FTE Positions:</b>							
Administration	3.1	1.9	1.9	1.9	1.9	1.9	1.9

### **PERFORMANCE MEASURES**

The 2016 Legislature passed HB 2739, which outlined a three-year process for state agencies to develop and implement a system of performance budgeting using outcome measures to evaluate program effectiveness.

## ADMINISTRATION

FIGURE 14  
ADMINISTRATION EXPENDITURES, FY 2015 – FY 2024



**STATUTORY BASIS:** • KSA 65-1801 *et seq.*

- PROGRAM GOALS:**
- Inspection. Enforcement of existing barber statutes and sanitary regulations through inspection of barber establishments and barber colleges
  - Licensing. Ensure that all newly trained barbers have met the statutory qualifications to practice the profession:
    - a) Examine all barber college graduates and applicants to become barber instructors to ascertain skill level before licensing;
    - b) Review all license applications of barbers from reciprocating states to ensure they have met the statutory qualifications;
    - c) Issue new and/or renewal licenses for students, barbers, instructors, barber shops and barber colleges; and
    - d) Review packets submitted by prospective new barber colleges.

FIGURE 15  
**ADMINISTRATION, PERFORMANCE MEASURES**

	Actual FY 2021	Actual FY 2022	Actual 3-Year Avg.	Target FY 2023	Target FY 2024
<b>Outcome Measure:</b>					
1. Percent of licenses renewed on time*	84.0 %	79.0 %	81.0%	82.0 %	84.0 %
2. Percentage of Candidates Successfully Completing CBT**	29.0%	45.0%	53.0%	50.0%	52.0%
3. Percent of barber shops found in violation of statutory and regulatory requirements	7.0%	6.0%	-- %	5.0%	5.0%
4. Percent of barber colleges with sanitation violations	--	1.0 %	-- %	1.0 %	-- %
5. Percent of expired licenses restored by licensees	16.5%	20.8 %	-- %	18.0 %	16.0 %
<b>Output Measure:</b>					
6. Total number of licenses renewed/restored*	2,132	1,921	1,979	2,050	2,100
7. Number of Candidates Successfully Completing CBT*	25	67	--	80	90
<b>Financing</b>	Actual FY 2021	Actual FY 2022		Governor FY 2023	Governor FY 2024
SGF	\$ -	\$ -		\$ -	\$ -
Federal Funds	-	-		-	-
All Other Funds	155,776	181,868		193,348	197,899
<b>TOTAL</b>	<b>\$ 155,776</b>	<b>\$ 181,868</b>		<b>\$ 193,348</b>	<b>\$ 197,899</b>
<b>Percentage Change:</b>					
SGF	-- %	-- %		-- %	-- %
All Funds	12.8 %	16.7 %		6.3 %	2.4 %
FTE Positions	2.4	3.1		1.9	1.9

\* The Governor's Office does not utilize this measure for evaluation purposes.

\*\* Computer-Based Testing