

Insurance and Pensions
2022
Committee Rules

1. Committee meetings will begin promptly at 3:30 in room 218-N and will last 90 minutes.
2. Cellular telephones are to be silenced upon entering the committee room. Talking on cellular phones is not permitted in the committee room while the committee is in session.
3. Subcommittee chairpersons will be provided a schedule for subcommittee hearings. Notice of changes shall be provided to the Committee Chairperson's administrative aide.
4. Subcommittee reports are due as scheduled to allow fiscal and revisor staff to complete drafting of the committee report in a timely manner for committee and floor debate.
5. No senator shall interrupt another senator or conferee except with the permission of the Chairperson.
6. Questioning of a conferee shall be limited to the subject matter on the agenda for the day except as may be otherwise allowed by the Chairperson.
7. The Chairperson reserves the right to limit questioning of conferees by committee member in the interest of time and in the interest of fairness to conferees and other committee members.
8. All votes will be *viva voce* except for the votes on budget bills on final action. Such final action votes on budget bills shall be by roll call.
9. Any senator may have his or her vote recorded in the minutes by requesting such vote be recorded. The Chairperson shall grant all such requests.
10. Robert's Rules of Order shall apply to motions and substitute motions.
11. Committee members shall not be approached by anyone during committee hearings or discussion, except other legislators or members of the legislative staff.
12. Committee members will bring bill drafts for introductions that have RS numbers. Exceptions must be brought to the Chairperson's attention prior to the start of the committee meeting.
13. Committee members must notify the committee assistant in advance when they are unable to attend the committee meeting to be excused.
14. All powers, duties and responsibilities not otherwise set forth herein are reserved to the Chairperson.